

Government of Pakistan
Cabinet Secretariat
Establishment Division



**APPLICATION FORM under Section 11 (4) read with Section 5 (1) (h) of
Right of Access to Information Act, 2017 (Act No. XXXIV of 2017)**

Name of the applicant	
Father's/ husband's name	
NIC Number	
Postal address with contact number	
E Mail id, if any	
Occupation, if any	(a) In case employed in a Government or a public sector organization: • Name/ address of the organization: _____ • Position held: _____
	(b) In case of private job: • Name of employer/ head of company/ enterprise/ with office address / phone number: _____ _____ • Position held: _____
	(c) In case of any other profession such as Lawyer, Journalist, Doctor, Engineer etc., • Profession: _____ • Office address, if any with contact number: _____
	(d) In case of student, name of educational institution: _____
Nature/ specification of information/ public document/ record	

General instructions

- (1) The following may be attached with the application form:-
 - Legible copy of NIC of the applicant.
 - An affidavit on stamp paper of Rs: 20 to the effect that the particulars of applicant given in the application form are correct.
 - Challan of payment of Rs; 100/- as copying charges (copy of Challan form attached).
- (2) In case of voluminous record, the applicant may be required to pay extra copying charges in the similar manner
- (3) The application may be addressed either to Secretary, Establishment Division, Islamabad, or Public Information Officer, Establishment Division, Islamabad.

