

# ***CHILTON HIGH SCHOOL***

## ***2023 - 2024 PARENT – STUDENT HANDBOOK***

### ***TIGER VALUES Knowledge – Enthusiasm – Compassion***

## **SUICIDE PREVENTION**

### **Would you Rather Keep a Secret . . . Or Keep a Friend?**

#### **GET HELP!**

Talk to some adult you trust . . . a teacher, clergyman, counselor, parent, aunt, or uncle, or older brother or sister. It's much too risky to try to handle a potential suicidal situation on you own. It may be difficult to break a confidence, but as yourself – Would you rather keep a secret, or keep a friend.

Good friends, caring family members, and help professionals can intervene and help prevent suicide.

**Want to Talk?  
We'll Listen!  
849-9317**

#### **DARE TO BELIEVE**

That you are a wonderful, unique person. That you are a once-in-all history event. That it's more than a right – it's your duty to be who you are. That life is not a problem to solve, but a gift to cherish. And you'll be able to stay one up on what used to get you down.

#### **PEOPLE TALK ABOUT SUICIDE**

You've probably heard the old cliché "People who talk about suicide won't do it." Well, that's not always true. Suicidal people often talk about their intentions, or how their friends & families would be better off if they were dead.

Statements like these should be taken seriously. But what should you do if one of your friends threatens suicide? If you laugh it off, or think it's just a way to get attention, you could lose someone who is special to you. You can help make a difference between life and death.

#### **BE A FRIEND**

If someone tells you they are thinking about suicide, talk with them and listen to what they say. Ask questions about their feelings. Ask if they have done anything to carry out their plans. The more detailed the plan, the greater the risk. Your questions won't encourage them to do it. Your concern will help them know you are willing to be a friend.

Discuss it as you would any serious topic. Yet don't try and offer advice like "Think how much better off you are than most people" or, "You don't know how lucky you are." Comments like these only increase feelings of guilt or hopelessness. Encourage, even insist, that your friend get help.

#### **HELP IS AVAILABLE**

People who consider suicide have given up hope. They no longer believe they can be helped. The truth is, they can be helped. And you can be the one to get your friend started. Suggest they call a hotline (in Appleton, call HOTLINE 832-4646). Suggest they talk with some adult they trust. If your friend is reluctant, do it yourself. What may appear to be breaking a confidence, or not keeping a secret, can turn out to be the favor of a lifetime. And what about yourself? Do you ever feel alone or overwhelmed by problems? Talk to someone. Ask for help . . . you deserve it!

#### **Statement of Nondiscrimination**

In compliance with SS118.13 and Chapter PI 9 rules for implementation of same, the School District of Chilton states its compliance with the right of the student to be admitted to school and to participate fully in curricular, co-curricular, student services, recreational or other programs or activities. These rights shall not be abridged or

impaired because of a student's sex, race, religion, color, national origin, ancestry, creed, pregnancy, marital status, sexual orientation, physical, mental, emotional or learning disability/handicap.

Specific complaints of alleged discrimination should be referred to:

Mrs. Becky Lemke, Principal  
Chilton Elementary School  
421 Court Street  
Chilton, WI 53014

Mr. Matt Kiel, Principal  
Chilton Middle School  
421 Court Street  
Chilton, WI 53014

Mr. Shawn Rude, Principal  
Chilton High School  
530 West Main Street  
Chilton, WI 53014

Mrs. Sue Kaphingst, Superintendent  
School District of Chilton  
530 West Main Street  
Chilton, WI 53014

#### **Coordinators of Other Non-Discrimination Related Programs & Services**

Title IX Coordinator . . . . . Building Principal

Building 504 District Coordinator . . . . Mrs. Rebecca Knepfel, Counselor

#### **Cases Not Covered by Specific Rules**

It is understood that the rules and expectations on the following pages are not all inclusive. The school district will take such action as is necessary and not forbidden by law or board policy to insure the discipline and orderly conduct of the school. Action may be taken with any offense which interferes with the orderly conduct of the school or which impairs the usefulness or well-being of the school regardless of the existence or nonexistence of a rule covering the offense. All of the regulations that follow are set down in an attempt to maintain the rights of all. Even though a student reaches the age of 18, he or she is still required to follow the rules and regulations as outlined in this handbook.

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## I. INTRODUCTION

### District Mission Statement

We, the Chilton Public School District, believe that preparing students to achieve their potential is our highest priority. In partnership with all members of our community, we are committed to inspiring our students to be life-long learners and responsible, contributing members in a global society.

### District Vision Statement

Our vision is to:

- Be an innovative school system recognized for every student's demonstration of the skills necessary to succeed in a rapidly changing world.
- Demonstrate continuous improvement through the delivery of a challenging educational program that fosters student achievement, accommodates individual learning styles, and values personal integrity.
- Develop an interactive partnership between the school district and the community that is mutually beneficial.

### CHS Mission

It is the mission of Chilton High School to assure that all students graduate with a substantial **knowledge** base that will develop effective thinking, communication, and application processes; an **enthusiasm** for life and life-long learning; and a **compassion** for self, but more importantly, others, as they continue to live in the society of today and that of tomorrow.

### Welcome

Welcome to the home of the Tigers where respect for and acceptance of one another permeate the rich tradition of our school; a school over which our community is impeccably proud.

It seems as though only one thing remains constant in our lives: life is constantly changing. As the years unfold, we discover changes in the ways we think about and view the world, changes in our physical appearance, and changes in the world around us. But no matter what the change, whether joyous or with struggle, we do take something from that change and we learn.

As you should be able to see from our school's mission, Chilton High school is proud to embrace the Tiger Values of Knowledge, Enthusiasm, and Compassion in all that we do, be it in the classroom, the halls, or at social, activity, and athletic events. It is our aim to keep these concepts in the forefront of our thinking as we plan for and deliver instruction, and as we interact with all students both formally and informally. We believe in the development of the whole child, i.e., their academic, social, and emotional growth.

We are here to serve students and provide for their needs as they make their journey through their high school experience. We welcome and are ready to help students and parents with any questions, concerns, or problems they may have regarding our school, our programs, or the high school experience of every student. We wish everyone the very best life can offer, and are committed to making sure that Chilton High School serves each student in a way that will help her/him seek out and obtain her/his life's goals.

MR. SHAWN RUDE, PRINCIPAL

## **Chilton High School**

**School Colors:** Navy Blue and Gold

**Mascot:** Tiger

### **School Song**

We're loyal to you, Chilton High  
We're gold and we're blue, Chilton High  
We'll back you to stand  
Against the best in the land,  
For we know you can stand,  
Chilton High, U-rah  
So, pick up that ball, Chilton High  
We're backing you all, Chilton High  
Our team is the fame protector,  
On boys/girls, for we expect a  
Victory from you, Chilton High

### **The American Ideal**

I believe in the United States of America as a government of the people, by the people for the people, whose powers are derived from the consent of the governed; a perfect union, one and inseparable, established upon those principles of freedom, equality, justice and humanity, for which American patriots sacrificed their lives and fortunes.

I, therefore, believe it is my duty to my country to love it, to support its constitution, to obey its laws, to respect its flag, and to defend it against all enemies.

### **The Flag**

Chilton High School is an institution of a kind that is characteristic only to the United States of America. It recognizes and promotes all the ideals that are engendered in the constitution of the United States of America and exhibited in the American way of life.

The national anthem will be presented at all appropriate occasions. The Flag will be always displayed from the school's flagstaff, weather permitting, when school is in session. It will be displayed at all indoor gatherings of people at programs and athletic contests.

### **Pledge of Allegiance**

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



**School District of Chilton  
Board of Education**

President	Terry Criter
Vice President	Randy Lisowe
Treasurer	David Bailey
Clerk	Dr. Anna Waldron
Member	David Juckem

**CHILTON HIGH SCHOOL  
ADMINISTRATIVE, INSTRUCTIONAL & SUPPORT STAFF**

**Administration**

Kaphingst, Sue	District Administrator
Rude, Shawn	High School Principal
Woelfel, Samantha	District Business Manager
Muench, Lori	Director of Pupil Services
Behnke, Corey	Director of Activities
Knepfel, Rebecca	School Counselor

**Instructional Staff**

Annelin, Josie	Choir
Arendt, Michael	Physical Education
Bartel, Steve	Vocational Arts
Bartels, Stephanie	Science, Mathematics
Bartels, Tracy	Chemistry
Braun, Heidi	Special Education
Cisler, Leah	Family/Consumer Education, Health
Delebreau, James	Mathematics
Holze, Dave	Mathematics, Computer Science
Knaus, Cathy	School Psychologist/504 Coord.
Kochan, Michelle	Instrumental Music
Leisgang, Megan	Spanish
Mallmann, Daniel	Special Education
Maurer, Grant	Vocational Arts
Mayer, Brittany	Biology, Science
Molitor, Tom	Social Studies
Moehn, Kelly	Business Education
Platner, Zachary	English
Porter, Tara	English
Rudig, Alan	Mathematics
Sabel, Scott	Social Studies
Schmitt, David	English
Schmitz, Jane	Art
Schreurs, Mia	Social Studies

Thielman, Amy  
Trace, Tim  
Wurm, Russ  
Zipperer, Tori

Vocational Arts  
Special Education  
Social Studies  
Special Education

### **Support Staff**

Bartel, Dawn  
Bennin, Laurie  
Mingari, Jane  
Eibs, Emily  
Endres, Dave  
Farrell, Jennifer  
Fictum, Colleen  
Flhug, Kelly  
Fritz, Tanya  
Nenahlo, Vanessa  
Meyer, Tina  
TBD  
Wielgosh, Pamela  
TBD  
Woelfel, Judy

District Admin. Assistant  
Special Ed. Aide  
  
Special Ed. Aide  
Information Technology  
Engler Center Director  
Special Ed. Aide  
Special Ed. Aide  
Special Ed. Aide  
Special Ed Administrative Assistant  
H.S. Administrative Assistant  
H.S. Administrative Assistant  
Accounting Clerk  
Registrar  
Special Ed. Aide

### **Maintenance and Custodial Staff**

Criter, Dan  
Beauchamp, Anne  
Fesing, Beverly  
Kopf, Dan  
Kopf, Linda  
Monroe, LuAnn  
Popp, John  
Tabbert, Tammy  
Wettstein, Bob

Assistant - Maintenance  
Custodial  
Custodial  
Head - Maintenance  
Custodial  
Custodial  
Assistant - Maintenance  
Custodial  
Assistant – Maintenance

### **School Lunch Personnel**

Pendleton, Lynn  
Frank, Jill  
Gruel, Noreen  
Mueller, Patti  
Wilcox, Ann

Nutrition Director  
Nutrition Team Member  
Nutrition Team Member  
Nutrition Team Member  
Nutrition Team Member

## **II. GENERAL OPERATIONS**

### **DAILY SCHEDULE**

#### **School Hours**

School begins at 7:50 AM and dismisses at 3:15 PM each day. The day consists of four (4) instructional blocks with a passing period between each block. For some students (generally students in one or more music courses) block 3 and Block 4, 5 & 6 are divided into two (2) 45-minute instructional blocks called “Skinnies.” A 15-minute Nutrition Break is available to students after 1st Block each day. Students are assigned to one of three (3) lunch periods depending upon what class they are taking. A required 30-minute Homeroom Block occurs each day where students meet with their assigned faculty advisor for academic and career counseling, emotional and social mentoring, and to provide opportunities for students to meet with teachers for additional assistance and/or attend organizational and class meetings.

#### **Closing of School**

When it becomes necessary to close school for any reason, it will be announced on the following stations:

WIXX - 101FM  
WMBE - 1530  
WGEE - 1360  
KFIZ - 1460  
WCUB - 105FM  
TV - 2, 5, 11, 26

**In addition, through an automated call delivery system, each student’s home should receive a telephone call regarding school delays or cancellations.**

#### **Visitors to School**

For security reasons, Chilton High School does not accept requests from students to bring a visitor to school. Should there be a specific reason for a non-CHS student to visit our school (e.g., will be registering to become a CHS student in the near future), such requests should be made to the Principal.

#### **Fees and Deposits**

The following is a list of fees, deposits, admission costs, and dues which a Chilton High School student may expect and be required to pay according to his participation in various activities. Failure to meet financial obligations may make the student ineligible to participate in or attend co-curricular activities and unable to receive report cards, diplomas, and/or transcripts. All fees are to be paid prior to the start of school.

1. All athletic events carry the following price schedule:

Adults - \$5.00  
Students - \$3.00

2. Band Instrument Rental - \$55.00/Semester or \$110.00/Year

3. Course Fees - Various selected courses may carry a charge for publication, subscriptions, materials, work books, etc.

Specific fees are as follows:

- Art - \$25.00/Course (additional charges may be assessed for large projects and must be paid prior to starting work.)
- Family & Consumer Ed. - Foods/\$20.00;

Advanced Foods/\$25.00.

- Technology Ed \$35.00/Course (additional charges may be assessed for projects and must be paid prior to beginning work.)

5. Instructional Fee - \$35.00

6. Athletic Fee - \$95.00

7. Parking - \$50.00

### **Textbooks**

All textbooks are the property of Chilton High School and are purchased through tax dollars that each student's parents contribute. Students are to take care that all issued textbooks are returned in the same condition as when they were received. Teachers will assess fines for textbooks returned in poor condition. The average cost to replace a textbook is \$75.00.

### **Student Attendance**

The School District of Chilton Board of Education believes that regular school attendance is the best way to acquire the instructional continuity necessary for academic achievement. Days missed can never be made up completely since the value of class participation is lost.

### **Excused Absences**

According to Wisconsin State Statutes, the Principal will determine whether an absence is to be deemed excused. Student illness, death in the immediate family, severe illness of an immediate family member, and/or other absences that have been pre-arranged for special and specific needs may be considered as an excused absence. The principal may approve up to ten (10) days of absence per year for a student.

Under this clause, the following conditions must be met for the absences to be considered excused:

- The student's parent or legal guardian must request in advance that the absence be approved and provide an explanation of the special and specific need. The Principal, based on the merits of the need, will make final approval of each request.
- The Principal must ensure that this policy is not abused. It is not the intent of this policy to allow students to repeatedly miss one or two hours of school to avoid a class or gain an early dismissal or late arrival. It is not the intent of this policy for students to miss school for peer or social activities. The absences granted under this policy must be for student needs that could not reasonably be met outside the normal school hours.
- In the case of illness, the parent or legal guardian must contact the school by 8:30 a.m. on the day of the illness to excuse the student (849-2358). Requests for homework may be made at this time as well.
- In the case of a death or serious illness in the immediate family the parent or legal guardian should contact the school as soon as conveniently possible.
- A student that has a medical or dental appointment should make every attempt to take care of this outside of the school day. If possible, please obtain a note for all medical appointments. All students must report to the office immediately before one leaves the building and upon return after an absence.

### **Unexcused Absences**

All absences that have not been pre-arranged, except personal illness or a death or severe illness of an immediate family member, will be deemed unexcused. Absences that have not been pre-arranged will be unexcused and will be considered as a truancy.

### **Truancy**

Truancy is any unexcused absence from part or all of a school day with or without parental knowledge. According to Wisconsin law any person having under control a child who is between the ages of 6 and 18 years shall cause the child to attend school regularly during the full period and hours the school is in session. Students who are absent part or all of 5 or more days within a school semester without an acceptable excuse shall be declared a "Habitual Truant."

### **Procedure on Absences**

If a student is absent, parents are asked to call the school office at 849-2358 by 8:30 a.m. to report the absence. If not done, the student must, within 24 hours, bring a written statement from the parent or guardian giving the exact reason for the date of the absence. If a student has had a medical/dental appointment he/she should return to school with a note or appointment card from the doctor or dentist. All students must report to the office immediately upon return to school after an absence. An "Admit to Class" slip will be issued to the student at this time. The student is to present this slip to each teacher he/she is assigned to throughout the day for their signature.

### **Absences and Make up Work**

No student shall be denied credit in a course or subject solely because of his/her unexcused absences from school. However, students who, as a direct consequence of poor attendance, are unable to do passable work in a given course or subject may be given a failing grade in that course. Students are responsible for all course work missed during a period of absence and must make up the work to the full satisfaction of their teachers. Students with an unexcused absence should make up any missed course work at a time when it is most convenient for their teacher, however, credit may not be given. All absent students, excused or unexcused, will be permitted to make up any missed unit, quarterly or semester examinations by mutual arrangement with their instructor.

### **Excessive Absences and/or Truancy**

Chronic absences without acceptable excuses and/or verified medical reasons may be construed as excessive. Every attempt, as required by law, will be made by the Principal to notify and work with parents to avoid serious attendance problems including parental conferences and/or referrals to the guidance counselor, social services and EEN staff. If these attempts fail to correct the problem, legal proceedings will be brought against the child under Wis. State Stat., 48.13 (6) and/or the parents/guardians under Wis. State Stat., 118.15.

### **Cutting/Skipping**

A "cut or "skip" is defined as an absence from class not known and/or excused by the school office. All "cuts" or "skips" are subject to disciplinary action to include the following:

- Truancy referral to local law enforcement (truancy citation) and/or a Juvenile Truancy Referral to the Calumet County Department of Human Services
- Before or After School Detention(s)
- Loss of participation in the next scheduled athletic contest or school activity (e.g., field trips, organizational activities, attendance to school events as a spectator/fan, etc.)

### **Absences and Attendance to/or Participation in School Functions**

Students who have been absent from school during an entire day or afternoon will not be permitted to attend or participate in any after school or evening school functions on that day. This expectation is not extended to students who have had a previously approved and excused prearranged absence on the day in question or through permission by the Principal.

### **Tardiness**

Students are expected to arrive to each of their classes on time. If a student is late to school, (arrives after 7:50 a.m.) she/he should report to the office for an Admit Slip that will be marked either excused or unexcused depending upon the reason for the tardiness. A student that arrives late to school and is unexcused will be assigned an Office Detention with additional infractions leading to progressive disciplinary action to include, but not limited to, suspension from school. Students may expect that tardiness too will be addressed by teachers similar to what follows:

- 1) The teacher will work with the student to correct the problem. This may include individual discussions, parent contacts, detaining the student after class, having the student come in during their lunch or before/after school to make up what was missed, etc.
- 2) Students who continue to experience chronic tardy problems will be referred to the office for consideration of additional disciplinary action to include, but not limited to, suspension from school.

### **Permit to Leave**

No student shall leave the school building during the school day except by permission from the high school office. If an absence is anticipated (i.e., medical appointment, etc.), students are to present a written parent request to the office and obtain a Permit to Leave pass. Students are to report to the office upon returning to school.

### **Pre-Arranged Absences**

Parents wishing to take students out of school for family trips or other special cases must pick up a form in the office and make arrangements with their teachers by having them sign the form prior to their absence. Once completed the form needs to be returned to the office. If a student is in good attendance standing the absence will be excused. Forms should be returned 1 day prior to the absence.

### **Withdrawal from School**

Students who are leaving the district need to complete a Withdrawal from School form prior to departure. Please stop in the High School Office to begin these procedures.

### **Student Self-Management**

The core of Chilton high School's vision for student self-management is a belief in the worth and dignity of each student and a desire to preserve and enhance the culture of Chilton High School. This relies on all student having Respect for Self, Respect for Others, and Respect of our School. Respect for self, others, and our school is foundational to a school culture that maximizes each individual's right to feel safe at school, to feel free to be true to one's individuality, to have clean and functional facilities, and to have the opportunity to experience success at school. These values are found in all areas of our building in the following key ways:

#### **All Areas:**

- Respect for Self
  - Be Profanity Free
  - Dress for Success!

Public Displays of Affection Only Your Mother Would Approve Of

- Respect for Others
  - Be Courteous & Considerate!
  - Public Displays of Affection Only Your Mother Would Approve Of
  - If it's Not Yours, Don't Take It
- Respect for Our School

Use the Appropriate Garbage and Recycle Containers  
Leave It Better Than You Found It  
Pick Up Litter Even if Not Yours  
Report Suspicious Behavior or Safety Concerns

**Halls:**

- Respect for Self
  - Beat the Bell

**Lock Your Locker**

- Respect for Others
  - Beat the Bell
  - Keep Limbs & Objects to Self
  - Use Only the Locker Assigned To You
- Respect for Our School
  - Keep Food and Drink Out of Carpeted Areas
  - Hats Off to Chilton
  - Use Cell Phones Appropriately
  - Leave Posters & Signs Alone
  - Keep Coats and Back-Packs in Lockers

**Commons:**

- Respect for Self
  - Make Healthy Choices
  - No 5-Finger Discounts
- Respect for Others
  - Follow Menu Item Limitations
  - Clean Up Your Eating Area
  - Be Courteous and Considerate
- Respect for Our School
  - Use Cell Phones Appropriately
  - Clean Up Your Eating Area

**Bathrooms & Locker Rooms:**

- Respect for Self
  - Do Your Business and Go to Class
  - Lock Your Locker
  - No Eating or Drinking in Restroom
  - Respect for Others
  - Let Others Do Their Business
  - Only 1 Person in a Restroom Stall at a Time
  - Flush So It's Clean for the Next Person
  - Only Human Waste and TP in Toilets
- Respect for Our School
  - Report Vandalism & Graffiti

**Parking Lot:**

- Respect for Self
  - Drive Slowly
  - Buckle Up
- Respect for Others
  - Be Aware of Pedestrians
  - Exit and Enter on Quinney Road Only
  - Park in Assigned Spot
  - Hands Off Other Vehicles

- Respect for Our School
  - Leave It Better Than You Found It

#### **Assemblies & Engler Center:**

- Respect for Self
  - Pay Attention
  - Be a Good Audience
- Respect for Others
  - Comply with Staff Directions
  - Allow Others to Pay Attention
  - Cell Phones Off
  - Clear the Ears
- Respect for Our School
  - Leave Posters & Signs Alone
  - Keep Food & Drink Out of Gym and Engler Center

#### **Sporting/Public Events:**

- Respect for Self
  - Display Good Sportsmanship
- Respect for Others
  - Comply with Staff Directions
  - Cheer for Our Team and Not Against Opponents
  - The Event is On the Court/Field of Play
- Respect for Our School
  - Leave It Better Than You Found It

#### **Offices:**

- Respect for Self
  - Calmly State Your Purpose and Accept the Response
- Respect for Others
  - Use Appropriate Tone
  - Be Mindful of Others at Work
- Respect for Our School
  - Leave It Better Than You Found It

#### **Chilton Community/Extended Community:**

- Respect for Self
  - Live by the Tiger Knowledge, Enthusiasm, & Compassion Values
- Respect for Others
  - Demonstrate the Tiger Knowledge, Enthusiasm, & Compassion Values
- Respect for Our School
  - Live by the Tiger Knowledge, Enthusiasm, & Compassion Values

**Classrooms:** (Your Teachers will be working with you to establish the ways the *Tiger Knowledge, Enthusiasm, & Compassion Values* will look in each classroom)

### **Detention Program**

As an ongoing part of our approach to student behavior, CHS has implemented a detention program for students who choose to not live up to the values of the school. A detention is designed to act as both a punishment and an opportunity for students to evaluate and modify their behavior pattern choices. Detentions will have the following format:

1. Classroom detentions - If a teacher issues a detention to a student for classroom related misbehavior, the student is to report to that teacher's room to serve the detention on the assigned



date and time. 24 hours lead time will be granted to allow for transportation arrangements. Failure to report as assigned will bring about additional consequences.

2. Non-classroom detentions - Teachers may also assign detentions for non-classroom in school misbehavior.
3. Office Detentions – Detentions will be assigned by the office for truancy and/or other reasons deemed necessary by the Principal or their designee. Parents will be notified when an office detention has been issued. Office detentions must be served within 48 hours of issuance unless other arrangements have been made with the office personnel, Principal or Principal’s designee. Failure to serve an office detention within the 48-hour time period will result in the following:
  - a. The assigned office detention time will double and a date(s) specific time for the detention time to be served will be identified. Parents will be notified.
  - b. Failure to serve the office detention(s) on the date specified as outlined in step 3., a., above, will result in a suspension from school. A new date specific time will be assigned for the outstanding detention time to be served. This step will be repeated once. Parents will be notified.
  - c. Should repeated suspensions fail to correct the problem and compel the student to serve the outstanding detention time, further disciplinary action will be taken to include, but not limited to the following:
    - i. Suspension – Out of School (OSS)
    - ii. Discussion with the Superintendent of the School District of Chilton
    - iii. An appearance before the School District of Chilton Board of Education for consideration of Expulsion from the schools of the School District of Chilton
4. Detention rules are as follows:
  - a. Students must be on time to their detention or they will be marked absent.
  - b. Students may study and read school-related materials during a detention.
  - c. Detention obligations must be satisfied and/or in progress of being satisfied before the student is able to participate in athletic contests and/or school activities (e.g., field trips, organizational activities, attendance to school events as a spectator/fan, etc.
  - d. Personal devices are not allowed.

### **Classroom Management Plans**

Each teacher will have an individual system of rewards and consequences for his/her classroom management plan. If this plan proves unsuccessful in assisting the student to modify his/her behavior, the teacher will make a “Student Behavioral Referral” to the Principal.

Repeated “Behavioral Referrals” - Repeated Behavioral Referrals from a class may result in the student’s being removed from the class in accordance with Board of Education policies. Class time missed will be spent in an alternate location deemed appropriate by the Principal. The Principal will notify the parent (s) of the student involved as soon as practicable and schedule a conference to be attended by the student involved, his/her parent (s), the teacher involved and the principal. At the end of the period of removal the student may return to class if the above conference has taken place.

Students removed from class for disciplinary reasons may be denied participation in/or attendance to extra-curricular activities, and/or the loss of school privileges, and/or subjected to more severe disciplinary steps. Continued “Behavioral Referrals” from a class may result in a permanent removal from the class with a “WF”

(Withdrawal/Fail) grade. The “WF” will affect participation in extra-curricular activities, and/or school privileges, and/or bring about more severe disciplinary consequences.

### **Management of Student Misconduct**

The teaching and support staff of Chilton High School along with school administrators will take whatever reasonable, prudent, and legally supported corrective measures they must take to assure a school atmosphere that is conducive to learning and free from disruption. Corrective measures may include, but are not necessarily limited to, verbal warnings, detentions, parent conferences, suspensions, referral to legal authorities, and/or referral to the Board of Education for consideration of Expulsion.

In determining what corrective measures to implement in an effort to correct and/or respond to inappropriate student behavior, the following guidelines will be utilized regarding the categorical nature of potential acts of misconduct:

- Minor Offenses (Chilton High School will attempt to respond to and correct these acts of misconduct with less severe consequences; e.g., warnings, detentions, parent contacts, suspensions):
  - Classroom Misconduct
  - Hallway Misconduct
  - Misconduct on school grounds (bus line, student parking lots, etc.)
  - Tardiness
  - Academic Dishonesty
  - Class “cuts” / “skips”
  - Minor misconduct at school functions (home and away)
  - Other minor misconduct
- Major Offenses (Chilton High School will attempt to respond to and correct these acts of misconduct with more severe consequences; e.g., detentions, suspensions, referrals to law enforcement and/or the Department of Human Services, referral to the Board of Education for consideration of expulsion, etc.):
  - Academic Dishonesty
  - Repeated and/or chronic acts of minor misconduct (see above)
  - Drug or alcohol use, or the attempt to procure drugs or alcohol - per board policy.
  - Acts of insubordination toward teachers, support staff, or administrators
  - Fighting
  - Threats of violence toward students or school employees
  - Destruction and/or theft of school property
  - Destruction and/or theft of property belonging to another student
  - Misconduct at school or school functions, home or away that adversely affects the status of the school or causes unfavorable criticism of the school community
  - Leaving in-school suspension without permission
  - Assault or battery against any school employee or student
  - Malicious or danger-causing vandalism to school property, another student’s property, or a school employee’s property
  - Possession and/or use of weapons on school property or at school events.

**Note:** Depending upon the circumstances of the incident(s), the Principal and/or his/her designee reserves the right to impose all reasonable, prudent, and legally supported corrective measures necessary to ensure the rights and responsibilities of all the parties involved, and to assure that all policies of the Board of Education are adhered to.

### **Suspension/Expulsion**

Under Wisconsin Law (State Stat. 120.13(1)) the Principal may suspend students from school for noncompliance with school board established and/or approved school rules. A suspended student's parent or guardian shall be notified as promptly as possible as to the reason(s) for the suspension. Suspensions normally occur for acts which include but are not limited to the following: Chronic breaking of school rules; academic dishonesty, immoral conduct; the consumption, possession or use of alcoholic beverages, tobacco or illegal drugs on school property or coming to school under the influence thereof; behavior that threatens or harms the safety of students and/or school employees; insubordination; defacing or destroying school property. Within 5 school days, any suspension may be appealed to the Superintendent in writing.

At Chilton High School we have three types of suspensions which may be used in any combination and length at the discretion of the Principal. This will be determined solely on the nature and frequency of any given offense and within the limits of the law.

Students returning from a suspension from school are entitled to make up all quizzes, tests, and exams for full credit; students may also make up all missed homework and assignments upon return to school for full credit. As with any absence, daily classroom participation credit may be lost and unable to be made up.

**Out of School Suspension** - The student is removed from the school building and grounds. He/she is not allowed on school grounds or to attend any school related activities for the duration of the suspension. To do otherwise will be considered trespassing.

**In School Time Out** - The student is removed from classes and must sit and evaluate his/her behavior patterns. They will return to class when deemed ready by the staff or Principal.

**In School Suspension** - The student is removed from classes, placed in an office and may study or read. A rest room break is given in the morning, at lunch and in the afternoon. The student will be given the opportunity to use the cafeteria and/or school vending machine but must eat in the suspension room. Students may not attend any school related activities for the duration of the suspension. An in-school Suspension may exceed more than one day and must be completed in its entirety in school.

Students who choose to be disruptive or insubordinate may be referred to the Superintendent for consideration of Expulsion. Effective April 28, 1994, new statutory language permits the expulsion of a pupil if that pupil "endangers the property, health, or safety of any employee, or school board member of the school district in which the pupil is enrolled," regardless of whether the pupil's conduct takes place at school or under the supervision of a school authority. Every pupil has the right to fair hearing of infraction of school rules before the Board of Education. The Superintendent shall give written notice at least five (5) days prior to an expulsion hearing stating the charges against the pupil. The pupil may appear before the Board with the counsel and witnesses if he/she so desires. The Board shall give their decision in writing. Parents and guardians of expelled students may appeal to the State Superintendent. Any appeal may be taken within thirty days from the decision of the State Superintendent to the Circuit Court in Calumet County. Further references to suspensions and expulsions may be found in Wisconsin law: Section 120.13 (1) of the statutes.

### **Field Trips/School Activities**

Occasionally students will have the opportunity to participate in school sponsored field trips. Students shall conduct themselves in a manner not to discredit Chilton High School. All rules and regulations pertaining to behavior in school extend to field trips and all school sponsored activities.

Participation in Field Trips/School Activities is a privilege. Privileges are both earned and carry with them several responsibilities.

The following is a criterion listing that students must attain to be considered eligible to attend and participate in school approved field trips and activities.

1. The student must be passing all course work/subjects and all school fees must be paid at the time the approved field trip/activity is to take place.
2. The student's behavior record must be in good standing (e.g., must not have excessive behavior referrals/consequences etc.)
3. The student must not have any outstanding detention obligations at the time the field trip/activity is to take place.
4. The student's daily attendance record will also be considered when determining eligibility for field trips and/or participation in school activities (e.g., students with excessive absences will not be approved for participation, etc.)

### **Assemblies**

School assemblies are held from time to time each year. Professional singers, musicians and lecturers occasionally perform while at other times the assemblies are conducted by students. These assemblies are free and are considered part of our education. Attendance to assemblies is mandatory for all students.

Speakers and entertainers are to be treated with utmost courtesy. They must be given every opportunity to succeed with a minimum of distraction from the audience. This is a matter of respecting the rights and privileges of others. Hand clapping is the accepted method of applause at school assemblies. Yelling, whistling, booing and stamping of feet are unacceptable forms of behavior.

### **Social Activities**

These expectations have been established to provide a safe, healthy, respectful environment at which students can socialize.

- Attendance at school dances is a privilege. Students must have adequate school attendance (80% or better) in order to attend a dance.
- Students who have been suspended out of school within ten (10) school days prior to a dance will not be allowed to attend that dance.
- Students with outstanding detentions or financial obligations due the school will not be allowed to attend a dance.
- Dances at Chilton High School are held in the Central Commons or other approved locations unless prior arrangements have been made with the Principal.
- All Chilton High School students must present their student ID upon request prior to being admitted to the dance.
- Students may be randomly tested utilizing a passive alcohol detection device that measures alcohol content in one's breath.
- Students who meet criteria as reasonably suspicious will be tested with a passive alcohol detection device.
- Students who test positive on the alcohol detection device will be escorted by a police officer and Principal for further investigation.
- All school rules are in effect since this is a school-sponsored function.
- Staff and chaperones will address inappropriate dancers and/or dancing. Students are expected to be responsive and respectful of the adult chaperones.
- Students may be asked to leave the dance if behavior continues to be problematic.
- Students asked to leave a dance are expected to comply with the request appropriately.
- Students removed from the dance or denied entry into the dance will not be given refunds.
- Students are expected to be in the dance or off of school property.

### **Requests to Bring A Guest to A School Dance**

Enrolled CHS students eligible to attend a school dance who wish to bring a guest as their date must request such in the high school office at least three (3) school days in advance of the scheduled dance. Request Forms will be available in the office at least ten (10) school days in advance of the scheduled dance. Students must provide their requested guest's name, address, telephone number, age, grade, and school of attendance or where last attended. Only one (1) guest per CHS student will be considered. Guests must be high school students or older.

The high school office will review all such requests to assure that the proposed guest is qualified to attend a CHS dance. Proposed guests must be in good standing with CHS student expectations, with expectations the proposed guest's school has for its students (if applicable), as well as with both state law and local ordinances, before approval will be given to attend a CHS dance.

The CHS student requesting and receiving approval to bring a guest to a school dance is responsible for assuring their guest's completion of all permission forms as well as adherence to all school policies and procedures.

### **Homecoming**

Homecoming is scheduled for a home conference football game. The selection of the King and Queen, the pep assemblies, a football game and a dance afterward all make homecoming a time to remember.

### **Prom**

The Junior Prom is an all-school event, with the Junior Class in-charge. The prom area is decorated according to a theme chosen by the juniors.

### **Court of Honor Guidelines & Expectations**

1. A Court of Honor is elected for each of the two main dances at Chilton High School (Homecoming Court and Prom Court).
0. In order to be eligible to be considered for a Court of Honor, the following requirements must be met:
  - . The student must not have been on a previous Court of Honor.
  - a. The student must be eligible as per the Co-Curricular Code of Conduct.
  - b. The student must not have any outstanding detentions.
  - c. The student must not have any outstanding financial obligations due the school.
  - d. The student must have the minimum number of course credits required to be a member of his/her class.

Note: If any or all of the above requirements become unmet after the Court of Honor has been elected, the student will be removed from the Court of Honor and the student who had the next highest votes at the time of election will fill the vacancy.

### **CHS Smart Devices Policy**

#### **When are smart devices allowed?**

Cell phones are allowed to be used to by students:

- Lunch
- Nutrition Break
- Passing
- In Class when Specified by Staff
- Academic Resource

\*Students are requested to silence and then must place their smart-devices (Cell-phones, I Pods, and Tablets) in a designated area when entering the classroom. If a student's smart-device is seen or heard outside of the designated area, the teacher shall then enforce the consequences outlined below. If a staff member observes a student in the hallway on their smart-device during class time, it is their responsibility to enforce the consequences outlined below.

\*\*Smart watches are allowed in the classroom unless the student is seen using them and must be removed during assessments.

\*\*\*Smart-devices are not allowed in Homeroom and policy specified above must be followed.

\*\*\*\*Devices should stay in the designated area UNTIL THE BELL RINGS.

\*\*\*\*\*This policy also applies during school assemblies – No devices should be used during assemblies without approval or direction of the presentation staff.

### **Consequences:**

If students are seen to be using or distracting others with their cell phones outside of the times listed above, the following consequences shall take effect:

- **Step #1 (First offense):** Device will be confiscated. Regardless of the time of day, the device stays with the teacher until the end of that day and it must be turned in to the teacher the following day by 8:00am and to be picked up by the student at 3:10pm. If the device is not turned in according to the statement above, the consequence moves to step #2.
- **Step #2 (Second offense):** Device will be confiscated. Step #1 is repeated for a total of 5 **consecutive** school days. (Excused absences are exempted. Unexcused absences add an additional day.)
- **Step #3 (Third offense):** Device is confiscated. The consequences of step #2 are repeated along with the serving of an office-assigned detention and a letter being sent home to parents/guardians. If the detention is not served within a week of the offense, then consequences move to step #4.
- **Step #4 (Fourth offense):** Parent meeting with an administrator to discuss and enact additional consequences.

\*Consequences reset on a term/quarter basis (Staff must document any offences in Power School with the term in which it occurred.)

\*Consequences are not counted per class, but rather as a whole per student.

\*If a teacher is absent and/or has a sub, the device should be turned into the office.

\* If the protocol is not followed, the student shall be referred to the office for additional consequences.

### **Electronic and Other Audio Devices**

Electronic and other audio may be disruptive to the learning environment. Therefore, to protect the integrity of the learning environment at Chilton High School while being sensitive to student and family needs, the following expectations are to be followed by Chilton High School students at all times with respect to the use of these devices:

1. Possession or use of cellular telephones, text messaging devices, iPods, MP3 players, photographic/video devices, and/or other electronic communication devices may not, in any way:
  - a. Disrupt the educational process in the school or school district
  - b. Endanger the health or safety of the student or anyone else
  - c. Invade the rights of others at school
  - d. Involve illegal or prohibited conduct of any kind
2. Use of audio devices is to be done so via a headset and at a volume that is unable to be heard by others; is to be limited to use during personal study time while in school (e.g., off-block, lunch period study time, etc.), and is not to occur while in a class unless permission has been given by the teacher of that class.

Note: Students who do not adhere to these expectations will be subjected to the following:

- Confiscation of the electronic or other audio device(s)
- Appropriate disciplinary measures including, but not limited to, suspension and/or expulsion from school and/or referral to legal authorities

### **Dangerous Items**

For obvious reasons laser pointers, explosives, smoke or fire producing items and/or other dangerous items, should never be brought to school or on the bus. Violation of this policy will result in severe disciplinary action, including referral to the proper legal authorities.

### **Weapons on School Property**

No person shall possess a weapon nor look-alike weapon on school premises, school buses or at any school related event.

“Weapon” or “look alike weapon” means any firearm (gun); a knife; any electric weapons, as defined in s. 941295 (4); metallic knuckles or knuckles of any substance which could be put to the same use with the same or similar effect as metallic knuckles; a nunchaku or any similar weapons consisting of 2 sticks of wood, plastic or metal connected at an end by a length of rope, chain, wire or leather; a cestus or similar material weighted with metal or other substance and worn on the hand; a shuriken or any similar pointed starlike object intended to injure a person when thrown; a chain having weighted ends; pepper spray or any other device or instrumentality which, in the manner it is used or intended to be used, is capable of or likely to produce death or great bodily harm.

Violations of this policy shall be immediately reported to law enforcement authorities, and when a student is involved, the student’s parents shall also be notified. Students violating this policy shall be subject to disciplinary action which may include suspension or expulsion.

#### **A. Possession /Use of a Weapon (other than a firearm)**

The following regulations relate to possession/use of dangerous weapon other than firearms and are applicable to all students.

Category 1: Possession of a weapon (weapons as defined in Board Policy)

Penalty: Discretion of High School Principal

Category 2: Possession of a weapon and threatening to cause bodily harm.

Penalty: Referred for expulsion from Chilton Public Schools for no less than fifty-two (52) weeks.

Category 3: Possession and use of a weapon that causes bodily harm.

Penalty: Referred for permanent expulsion from all Chilton Public Schools.

\* A repeat of categories 1 or 2 will constitute permanent expulsion from all Chilton Public Schools. The Superintendent of Schools is authorized to modify such student expulsion requirements on a case-by-case basis.

#### B. Possession of a Firearm

Any student found to be in possession of a firearm (gun), loaded or unloaded, or look-alike firearm shall be expelled from the Chilton School District for not less than fifty-two (52) weeks, up to and including permanent expulsion from all Chilton Public Schools. The board may, however, modify this requirement on a case-by-case basis, ss.119.25 (2) (a) 2 and 120.13 (1) (g).Wis. Stats.

This policy does not apply to persons defined in Section 948.61(3) of the Wisconsin Statutes (i.e., school-sanctioned purposes, law enforcement officers, security officers, etc.)

#### **Pepper Spray and Other Chemical Defense Substances**

No display or use of pepper spray and other chemical defense substances is permitted on district premises, grounds, recreation area, at district sponsored events or student buses or any other property owned, used or operated by the district. Any person in violation of the policy is subject to a severe disciplinary action.

#### **Alcohol-Drugs**

Use of alcohol or any drug considered a controlled substance in the school building, on school grounds, prior to or at any school activity, local or away is forbidden. Also, possession of alcohol, or drug considered a controlled substance, or drug paraphernalia in the school building, on school ground, or at any school activity, local or away, is forbidden. Any student using or possessing the above faces legal and school disciplinary action of suspension and recommendation for expulsion. School officials will use reasonable and constitutionally permissible means to assure that the property and schools of the district shall be made free of alcohol, drugs and other controlled substances. These policies also apply to “look-a-like” substances.

School officials will also cooperate with local law enforcement agencies in efforts to meet the goal of property and buildings being free of alcohol, drugs and other controlled substances and does hereby authorize reasonable and periodic searches of school property and buildings to detect and legally take possession of any such materials found upon school property or within its buildings. Such legal methods of search may include, but are not limited to inspection by means of trained canine units, or other such legal and recognized detection methods. Such searches may be unannounced and periodic, but shall be with the consent of school administrative authorities.

#### **Tobacco Products**

Through a joint effort with Wisconsin State Law, the Chilton Board of Education adopted a “Smoke/Tobacco Free Environment” policy. Our building and grounds are to remain free from any and all forms of tobacco use by persons within its boundaries. In addition, Wisconsin Law prohibits the use or possession of tobacco products by individuals under the age of 18.

#### **Fire Equipment**

Tampering with any firefighting or detection equipment is a serious offense as is the unjustified setting off of alarms. Violators not only face suspension and/or expulsion from school, but a referral will be made to the legal authorities too, as this is a violation of state law.

#### **Violence**

The use or threat of physical abuse will not be tolerated at Chilton High School. Students who threaten or harm other students, staff or visitors face disciplinary action to include suspension, expulsion, and/or referral to legal authorities.



## **Student Appearance**

Chilton High School believes that the responsibility for the appearance of each student rests with the parents or guardians of each student, provided that the attire of the student seeks to enhance rather than disrupt an established educationally conducive environment. As such, students are expected to come to school dressed in a manner that is safe, appropriate and inoffensive to the general school community at-large. Students who adhere to the following guidelines are most likely to find themselves dressed in a manner that is appropriate for the school setting:

1. Assure that good personal hygiene habits are practiced daily; this includes assuring that clothing and attire are washed and cleaned regularly.
2. Assure that clothing or hairstyle does not put one at risk for injury while engaging in academic or co-curricular activities (e.g., blocked vision, restricted movement, loose or torn clothing that could get caught in mechanical devices and/or catch fire, etc.).
3. Assure that clothing and/or dress styles will not create a disruption to the learning environment or be offensive to others – clothing that is unacceptable includes, but is not limited to:
  - a. Tops and/or pants, skirts, and shorts that reveal cleavage, midriff, buttocks, upper thigh (fingertips length), undergarments (or the lack thereof), and/or reveal more than an acceptable amount of one's body.
  - b. Halter tops, tube tops, "tank" tops with less than a one-inch strap on each side, and/or strapless tops.
  - c. Tight-fitting and/or sheer clothing that reveal undergarments (or the lack thereof).
  - d. Torn, ripped, and/or cut clothing that reveals undergarments (or lack thereof), cleavage, midriff, buttocks, upper thigh (fingertip length) and/or more than an acceptable amount of one's body. Jeans with tears, rips or holes above the fingertip length.
  - e. Clothing on which obscene, socially-offensive pictures or language exists to include, but not limited to, references to illegal drugs and/or tobacco and/or alcoholic beverages and/or serving as an advertisement for an alcoholic beverage serving establishment.
4. Hats or other unwarranted head wear, except in established religious or cultural circumstances, are to be removed and kept in student lockers by the start of classes each day and remain there until the conclusion of the school day.
5. Backpacks, purses, drawstring bags and other bags larger than 9"x 5", while necessary to transport books and school supplies to and from school, are viewed as taking up valuable space in classrooms and/or creating a safety concern. Backpacks and other bags identified above are to be kept in student lockers by the start of classes each day and remain there until the conclusion of the school day.
6. Outwear and/or bulky coats, such as, but not limited to, down-coats, winter jackets, and trench coats are to be removed and kept in the student lockers by the start of classes each day and remain there until the conclusion of the school day. The intent of this language does not apply to Chilton Schools apparel.
7. Blankets and other material that covers extremities is not appropriate for use during the school day.

Students who come to school not appropriately dressed and/or attired will be asked to change. If a student is asked to change, the school may supply appropriate attire for the day. Should a student not comply when asked to change, disciplinary consequences will be given. Students who experience continued difficulties with what is expected for student appearance will be referred for disciplinary action to include, but not limited to, suspension and/or expulsion from school. Students who are found to be repeatedly violating these expectations will be subjected to the following:

- Confiscation of the hat(s)/outerwear/bag(s)/clothing/blanket(s)
- Appropriate disciplinary measures including, but not limited to, suspension from school.

Note: Upon approval of the principal or her/his designee, a teacher may modify either one of these expectations for her/his class on a limited basis if there is a justifiable reason to do so (e.g., planned field trip, special project for the day, etc.).

### **Gang Affiliation**

Students will, in all respects, refrain from violent or gang activities, which cause or may cause a disruption of school or school-sponsored activities.

Parents will be notified immediately if their son/daughter is suspected of being involved with a gang. No student on (or near) school property or at any school activity or under the supervision of school authorities shall:

1. Wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other things which are evidence of membership or affiliation in any gang.
2. Commit any act or omission, or use any speech, either verbal or non-verbal (gestures, handshakes, etc.) showing membership or affiliation in a gang.
3. Use any speech or commit any act or omission in furtherance of any gang or gang activity, including, but not limited to: (A) soliciting others or membership in any gangs; (B) requesting any person to pay protection or otherwise intimidating or threatening any person; (C) committing any other illegal act or other violation of school district policies; (D) inciting other students to act with physical violence upon any other person.
4. Be permitted to wear any clothing or jewelry which is identified with a gang or gang-related activities (e.g., gang-related colors) or clothing that contains pictures and/or writing referring to alcoholic beverages, tobacco products, sexual references, profanity, derogatory ethnic remarks and/or illegal drugs. If there is a disagreement between students and/or parents and staff regarding the appropriateness of clothing, the principal will use his/her discretion to make the decision.

### **Consequences for Gang Involvement**

1. On the first offense, an administrator will contact and inform parents. The student may be referred to the Chilton Police Department. The offense may result in a suspension.
2. On the second offense, in addition to a parent notification letter, telephone call and referral to the Chilton Police Department, the offense will result in an out-of-school suspension with a parent conference required for reinstatement.
3. On the third offense, parents will be notified and the student will be suspended pending a hearing before the School Board. The student will be referred to the Chilton Police Department.
4. Any offense of an extreme nature will be dealt with in a case-by-case nature in addition to referral to the police department and suspension and/or expulsion may be considered.

This policy is in force at all times on district property, in school vehicles and at all school activities.

### **Displays of Affection**

As a courtesy to our educational climate and all people within our building, students are asked to refrain from physical displays of affection while at school or school activities.

## Harassment

Please see Board Policy 5517 – Student Anti-Harassment.

### Expectation of Bus Riders

In an effort to provide each student with a safe and enjoyable bus ride to and from school or activities, we ask that students observe the following:

1. Be on time at the designated school bus stop - keep the bus on schedule.
  2. Stay off the road at all times while waiting for the bus.
  3. Wait until the bus comes to a complete stop before attempting to enter the bus. Line up in an orderly fashion in single file. Do not rush to get on the bus.
  4. Do not move toward the bus at the school loading zone until the buses have been brought to a complete stop. Stay away from the edge of the curb.
  5. Be courteous. Don't take advantage of young children in order to get a seat.
  6. Leave home in time so you do not have to run to catch the bus.
  7. If there is no sidewalk or path, it is recommended that you walk to the side of the road facing traffic to get to the bus.
  8. Use the grab-rail and watch your step when getting on the bus.
- The following behaviors are expected of all students who ride the bus:
1. Follow the directions of the driver the first time they are given
  2. Remain seated at all times
  3. Keep all parts of your body in the bus
  4. Refrain from pushing, shoving, cutting, fighting or use of improper language
  5. Eating, drinking, smoking and spitting are to be avoided at all times.

Consequences for breaking the fore-mentioned rules are as follows:

**1st incident** - Driver verbally warns student.

**2nd incident** - Driver changes seat/notifies dispatcher/parents contacted by Bus Company/record kept by Bus Company.

**3rd incident** - Driver makes a referral to Bus Co. to be processed by a school Principal (Conduct Report Form) (parent notified of action taken by the School.)

Principal's Action Steps:

- A. Warning
- B. Suspension of riding privileges - not to exceed 5 days.

### SEVERE DISRUPTIONS:

The following inappropriate behavior will result in automatic suspension of transportation privileges for 5 days.

- A. Physical harm to student.
- B. Physical harm or threat of physical harm.
- C. Property damage.
- D. Serious disruption (which created a safety hazard.)

**PERSISTENT VIOLATORS:** Persistent violators will be referred to the District Administrator and the School Board for hearings for possible expulsion from buses.

### **Use of Video Cameras on School Bus**

The Board of Education of the Chilton School District supports the use of video cameras on school buses for the primary purpose of reducing disciplinary problems and vandalism on the bus as provided for in SS120.13 (1)(a). Secondly, the video camera will provide drivers with a means to improve their abilities in relation to student management skills. The use of the video camera shall allow drivers to focus on the driving of the bus providing for safer transportation of all students.

The following procedures shall be followed in the use of video cameras on the buses in accordance with SS120.13(1)(a):

#### **A. Placement of the Video Cameras**

1. The bus contractor's manager, or manager's designee, shall determine the rotation as to which bus a video camera shall be located. A log shall be maintained of camera placement by manager or his designee that includes the date, bus number and driver name. Bus drivers shall not necessarily be informed as to which bus a video camera is operating in.
2. Individual drivers and school administrators may request that a video camera be placed on a specific bus.
  - a. The request shall be made in writing using the Request for Placement of Video Camera Form.
  - b. The request shall be made to the bus manager at least two days in advance of placement unless extenuating circumstances (e.g., safety concerns) require placement sooner.
3. Parents may contact the Transportation Director in writing to request that a video camera be utilized on a particular bus. The request shall be made to the Transportation Director at least three days in advance of placement unless extenuating circumstances (e.g., safety concerns) require placement sooner.

#### **B. Viewing the Video Tape**

1. Only the Transportation Director, bus manager, bus driver(s), Principal and District Administrator shall be authorized to view the video tape for the purpose of documenting a problem.

### **Behavior at Athletic Contests/Sportsmanship Code**

Through joint efforts with the Eastern Wisconsin Conference (EWC) and the Wisconsin Interscholastic Athletic Association, our school has established the following guidelines and expectations for the conduct of all fans and spectators at athletic events. Your adherence to them will allow you to maintain the privilege of attending such events, and sustain the worth and dignity of our student athletes, officials, coaches and guests, as well as our school's reputation.

1. Sit in the Home Students designated area at the gymnasium.
2. Cheer for our team, not against our opponents or game officials.
3. Cheer in a manner that seeks to enhance the action on the court, floor, or field.
4. Cheer in a manner that uses acceptable language and avoids resemblance of poor language or behaviors.
5. Cheer in a safe manner.
6. Refrain from stomping on or kicking bleachers.

7. Avoid the throwing of confetti or other substances.
8. The use of noisemakers must be avoided.
9. Banners, signs, flashcards, etc. are not to be used.
10. Spectators are not permitted under the bleachers for safety reasons.
11. Soft drinks may be consumed in the lobbies.
12. Spectators may enter the gymnasium at any time prior to the start of a contest, however, during play our doors will be closed. Entrance or departure may occur again during official time-outs, between quarters, or at half-time.
13. Athletic events are considered to be an extension of the school day. All expectations of students during the school day also apply at these activities.
14. Let us win in a manner of which we can be proud, and if we must lose, may it be in a manner that protects our school's dignity and reputation.

Students who choose to deviate from the above will be subjected to the School Discipline Plan, have their athletic/activity attendance privileges revoked, and/or be subjected to the violation provision of Chilton High School Athletic/Athletic Related Activity Code.

### **Hazards in The School - Your Right To Know**

Chilton High School tries hard to protect you against the dangers of hazardous chemicals. Safety training, engineering controls, medical exams and record keeping are just a few of the things being done to keep you safe.

The Occupational Safety and Health Administration (OSHA) has issued a rule that will help your school keep you safe and healthy. It says you have a right to know what hazards you face at school and how to protect yourself against them.

Every chemical with which you come in contact at school either in a class activity, or in any other way, has a Material Safety Data Sheet (MSDS) on file at the school. Please ask your teacher about the MSDS forms whenever applicable.

### **Building, Grounds, Equipment**

A clean, neat and orderly building can add greatly to our learning climate, as well as send a positive message in our behalf to the many guests we frequently have in our school. It is everyone's responsibility to see that the building, grounds and equipment remain in as good a condition as possible. Take pride in your surroundings!

### **District Meals Program and Cafeteria Use**

The School District of Chilton takes great pride in its Food Services program. Currently, the program offers a wide variety of morning breakfast and lunch menu options. Our program strives to offer students nutritious and appetizing menu choices for their breakfast and lunch dining opportunities each day.

The School District of Chilton uses a computerized system to record meal payments. Students and staff are given a Personal Identification Number (PIN) to use when making meal transactions; meal tickets or cards are not used. The student's PIN is used to record each meal payment or a la carte item.

There is no maximum amount you can pre-pay into the meal account, but we ask that you maintain a lunch account balance for a minimum of 10 meals (\$27.50).

Students who qualify for free meals will enter their PIN and no charge will be made for meals. Students who qualify for free meals will be charged for a la carte items; therefore, money will need to be deposited for a la carte sales.

Students who qualify for meals at reduced-price also deposit money in their meal accounts. The system automatically charges meals at the reduced rate. Students who qualify for reduced-price meals will be charged the full price for a la carte items.

Families with more than one student registered in the district must indicate each student's name and amount of money to be deposited in each student's meal account. Include the student's name and PIN on the check. Checks for the meal account should be mailed or delivered to the student's school, "ATTN: School Nutrition Program." High School Students who have a negative balance in their meal account will not be permitted to purchase any food items from the servery.

Students may not use another student's PIN. Using another person's PIN is considered theft. Students who suspect someone is using their PIN should report this immediately to the nutrition staff.

A "Reimbursable Meal" is defined as a meal for which the school district receives state and/or federal aid. "Reimbursable Meals" will be provided for students at \$1.65 per Breakfast meal and at \$2.75 per Lunch meal. Free and Reduced students MUST take "Reimbursable Meals" to be charged according to their free or reduced-price status. Students MUST take 3 of the 5 items listed on the menu board if the meal is to be charged at the "Reimbursable Meal" rates. All other items other than those listed as a part of the "Reimbursable Meal" are considered a la carte items and will be charged the full price for each item purchased.

Students are reminded that theft is not only morally wrong, but it drives costs up considerably for everyone. Students found to be engaging in theft from the nutrition program will face disciplinary action and referred to legal authorities.

### **Chilton High School Food Services**

Food services at Chilton High School resemble a Food Court style, offering students a wide variety of attractive and nutritious breakfast and lunch entree items, which students may be able to combine accordingly to be eligible for the "Reimbursable Meal" rate (see District Meals Program and Cafeteria Use). Students are to make their way through the Food Court expediently, selecting their menu choices and checking out with cashiers as quickly as possible. Students may eat in the School Commons or on the back patio just off of the student main entrance to the building. Students are asked to be mindful of the cleanliness of the Food Court, School Commons, and patio areas; taking care to pick up after themselves, dispose of trash in the appropriate containers, and by returning trays to the drop-off window. We ask that all students eat only at the tables provided in the commons or outside patio. Meals are not to be consumed anywhere in the bathrooms, lobby adjacent to the gymnasium, pupil services complex, or entrance to the academic hallways.

**Note: Students are not permitted to be in any other areas of the building during their assigned lunch period.**

Students are pre-assigned to one of three lunch periods each term ("A" lunch, "B" lunch, or "C" lunch). Students will know the lunch period to which they are assigned by looking at the room assignment for their 3rd Period class on their daily schedule. If the room number for their 3rd Period class is followed by an "LA" they will go to lunch first ("A" lunch) and then their 3rd Period class. If the room number for their 3rd Period class is followed by an "LC" they will go to their 3rd Period class first and then lunch ("C" lunch).

Examples are as follows:

<b><u>Period</u></b>	<b><u>Course Title</u></b>	<b><u>Room</u></b>	<b><u>Lunch/Class</u></b>
3	Algebra	1062LA	"A" Lunch then Period 3 Class
3,4	Biology	1088LC	Period 3, 4 Block Class then "C" Lunch
3	Band (S)	1217LB	Period 3 Class then "B" Lunch

### **Closed Campus**

Chilton High School will be a “Closed Campus” for students in all grades, students are not permitted to leave the campus area without parental permission that has been approved by the high school office (see “Pre-Arranged Absences and/or “Permit to Leave” sections of this handbook).

### **Academic Resource**

Academic Resource will be offered to any students taking 2 or more AP or advanced-level courses or by approval of the Principal. Students will be expected to be in the Library during these scheduled times. Any students found to be in violation of this agreement at any point during the school year will have this privilege revoked for the remainder of the year and will be scheduled for a course during that time instead.

### **Permission to Publish**

There are certain times during the year your student may be photographed. Some of these pictures may be published in the newspaper, local television station, on local radio stations, placed on the website, school social media, or used in the classrooms school wide for different projects. We are asking for your permission to do this, if you DO NOT want these published, please contact our office at 849-2358, or by signing off on this hand book we will assume we have your permission to publish if every needed.

### **Release of Information**

Chilton High School is asked to release directory data to organizations and institutions (I.E. Military Recruiters, Driver’s Ed Companies) who request it. This follows all Board policies, which also allows parents to opt out following Board Policy.

### **Passes**

Our teachers have been asked to keep student movement to a minimum during class blocks. However, there are times when it may be necessary for students to move from one area of the building to another. Students must have a pass when in the halls and should move promptly to the location to which they are traveling.

### **Student Lockers**

All lockers in the school building are the property of Chilton Public Schools and will be provided for students to use at no charge. Any costs associated with the repair of a locker will be assessed to the student assigned to that locker. If the student assigned to the damaged locker can identify the student responsible for the damage, the costs associated with the repair will then be assessed to the student responsible for the damage(s). Students are expected to remain in the locker assigned to them. Lockers may be inspected from time to time by the Principal or any designated representative for the purpose of school safety or cleanliness. Administrative searches may also take place without advance notice to search for overdue library books, textbooks, stolen property, alcohol, controlled substances, etc.

Students are asked to clean their lockers occasionally. Students must refrain from keeping opened containers or packages of food/or beverages in their lockers. Lockers are for school related items only, i.e., textbooks, notebooks, etc., and clothing items necessary for travel to and from school (jackets, hats, etc.). Items other than the above are not to be brought to school and/or stored in student lockers.

**Tape, glue, or any like substances are not to be used for adhering anything to interior or exterior surfaces of student lockers! Students may use magnets and/or adhesive clay on the interior surfaces. The external surfaces are to be kept clear of all signs, posters, stickers, or any other display items except for school-sponsored locker decorations. The tack board area above student lockers is designated for these kinds of items.**

Chilton High School is not responsible for loss or theft of any contents or items that students keep in their lockers.

### **Student Cars**

Students who drive to school must register their vehicle(s) in the high school office and pay a \$50.00 parking fee. A parking stall will be assigned to each student who registers a vehicle. Students may not park on school property without registering their vehicle(s).

Student vehicles are restricted to the student parking lot during the school day, which is located in the rear of the school adjacent to the main student entrance. Vehicles are off limits to students from 7:55 AM until 3:10 PM (2:40 PM early release Wednesdays) unless permission is granted to access a vehicle by the Principal or designee.

All vehicles registered and parked upon the property of the School District of Chilton are subject to search at any time upon request of school officials.

Through signing the registration application and/or the Student & Parent Signature Sheet of this handbook, the student, parents of the student and owner of the vehicle consent to a search of the vehicle at any time upon request of school officials. Any refusal to permit a search of a registered vehicle parked upon school district property will result in permanent revocation of registration and parking privileges, together with a referral to law enforcement authorities.

### **Food/Drink/Vending Machines**

To assist in keeping our school, hallways and classrooms clean, students are asked to deposit any wrappers, cans, etc. in the trash receptacles. **Food and drink are not to be consumed in the academic wing and/or any area of the building that is carpeted.**

The vending machines are here for the convenience and enjoyment of all of us at CHS. The machines are managed by our Student Groups and all profits are collected and used for school improvement. Please do not jeopardize this privilege by abusing the system.

### **Change**

Students are not to stop in the office to ask for change for a vending machine. Change is not provided.

### **Lost and Found**

Articles found in and around the school should be turned in to the high school office where the owners may claim his/her property by identifying it. Articles found will be held for a short period of time. After this they will be donated to Good Will.

### **Student Messages/Telephone Use**

Students will not use the office phone for personal calls except in emergencies and with staff permission. In the event the student receives a message or a call he/she will be called out of class only in the case of an emergency. Normally, phone calls for students will be handled during the lunch period and before and after school.

### **Announcements**

Daily announcements of importance to students and faculty will be read daily. General announcements of an emergency nature will be made over the public address system when necessary. Those wishing their announcements to be included in the daily reading are to have them written exactly as they are to be presented in the office by 7:45 a.m. each day. Announcements by students must have faculty approval.



### **Religious Affiliation Night**

The Board establishes the following guideline for use of District facilities for students involved in after-school activities:

Wednesday evening, during the school year, is designated religious affiliation (church) night and no activities shall be scheduled after 6:00 p.m. in district buildings. Exceptions include, but are not limited to: W.I.A.A. scheduled activities (and practices), special events such as Prom, Homecoming, etc., band/choir participation or other activities approved by the Building Principal in accordance with the Building Usage Policy.

### **Library/IMC**

The library is open during designated times in the school day. Every student should become familiar with all the resources of the library. Come in and get acquainted.

You may check out most books for a pre-established period and renew them as necessary unless they are in demand. You should use reference and audio-visual materials in the library. All materials must be checked out from and returned to the loan desk.

As soon as you check out materials, you become responsible for them. Loss or damage will be assessed by the librarian.

Every effort will be made to supply materials which will serve the student body. If you have any suggestions or requests, make them. The library is for you.

### **Device Contracts & Internet Access Use Policy Agreements**

All students desiring to use district computer equipment must have a contract on file that contains both the student's and his/her guardian's signature. No use of district computer hardware or software may occur without this signed contract on file.

Additionally, students with a specific need to utilize devices on school Wi-Fi must have an Access Use Policy on file that contains parent/legal guardian's signatures. No use of the any device will be allowed without this signed agreement on file. After this agreement is on file, students may use devices only after they have been issued a school supported Chromebook for specific educational projects by their teacher(s).

Failure to adhere to the procedures and rules governing the use of electronic devices and the supporting internet will subject the offending student to disciplinary action as called for in the contract and agreement, including, but not limited to, suspension from school, suspension from use of district computer equipment and software, and/or referral to legal authorities. Any student found to be vandalizing district technology will be responsible for all costs associated with the repair to or replacement of the damaged item(s), and will face disciplinary action to include, but not limited to, permanent loss of technology usage privileges.

### **Personal website Postings, Online Social Network/ Forum Posting, and/or Other Electronic Communication Device Postings: On-or Off-Campus**

While Chilton High School respects and will work to uphold each student's First Amendment right to freedom of speech, students must realize that student speech, including on-and off-campus speech, may be regulated by school officials under certain circumstances without violating students' free speech rights. Students who choose to post written or oral information, video or pictures, and/or other material on personal websites, within online social networks and forums, or via other electronic communication venues, which materially and substantially disrupts the work and order of the school, may be subject to disciplinary action by school officials, including a possible referral to legal authorities.

### **Student Directory Data Notification**

Chilton High School considers the following items as student directory data:

- Student Name and/or Picture for Press Releases
- Student Name and/or Picture for posting on School Web Site.
- Student Name and/or Picture for inclusion in Senior Slide Show.

If a parent does not wish to have his/her child's name and/or picture released for one or more of the aforementioned venues, that parent should contact the high school office immediately.

### **Student Publications**

School-sponsored publications shall serve as instructional tools designed to provide a forum for student and public expression. As such, these publications should provide an opportunity for students to inquire, question and exchange ideas, serve as a source for entertainment and enlightenment and reflect all areas of student and community interest and concern. In addition, every effort should be made in the production of school-sponsored publications to simulate the realities of the publishing world.

Chilton High School upholds and encourages freedom of the press as guaranteed by the Constitution of the United States. The Board is responsible to ensure that the constitutional rights of students are balanced in a reasonable manner against the right of society to maintain a system of public schools which provides an environment conducive to learning. Any materials or articles which are potentially libelous or considered obscene or which will result in a substantial disruption of school activities shall be referred to the principal for approval prior to publication.

### **Homeroom**

Each student at Chilton High School will be assigned to a Homeroom. Each Homeroom will have a faculty member assigned as an academic, social, and emotional advisor to each of the students in his/her Homeroom. Homeroom meets daily to provide students with the following opportunities:

1. First day of school instructions.
2. Dissemination of Report Cards or Assessments
3. Assistance with Registration and Scheduling Processes
4. Academic and Career Counseling
5. Academic, Social, and Emotional Support
6. Attend Organizational and Class Meetings
7. Receive Academic Assistance from a Teacher
8. Provide time to catch up on homework/assignments (including opportunities to utilize the school library)

### **Student Immunizations**

Wisconsin State Law requires all public and private school students to present written evidence of immunization against certain diseases within 30 days of school admission. These requirements can be waived only if a properly signed exemption is filed with the school. Beginning with the 2004/2005 school year, students entering grades 9 through 12 are to have had 4 doses DTP/DTaP/Td, 4 doses of Polio, 2 doses of MMR, and 3 doses of Hep B. Beginning with the 2005/2006 school year, students in grades 9 through 12 must also have either had Varicella (Chickenpox) prior to age 13 or 2 doses of the Varicella vaccine.

The Public Health Nursing Service offers monthly immunization clinics at the Courthouse by appointment, or you may contact your physician. For further information, parents are asked to contact their doctor, clinic, HMO, or public agency.

### **Student Illness Procedures**

Students who become ill while in school are to report to the school office. The following procedure will be adhered to:

1. An ill student will be asked to lay down in our sick area. If the student is too ill, a parent or guardian will be called for permission to leave. Once permission has been granted the student will be issued a "Permit to Leave" pass.
2. Due to liability reasons, no student is ever allowed to leave without proper parent/guardian permission and a "Permit to Leave" pass.
3. If exigent circumstances arise, such as vomiting, fainting, doctor's reports, etc., parents or guardians will be called immediately to pick the student up. In emergency situations we seek medical attention promptly.

### **Accidents/Dispensation of Medication**

All students and their parents will be asked to complete and submit to the office an Emergency Medical Care form at the beginning of each school year. This form will assist the school in deciding what action to take in the event of an emergency or accident. It will also ask for any specific student medical problems of which the school should be aware.

In order to facilitate appropriate medical attention and insurance claim processes, we ask that all accidents and/or injuries be reported immediately to a teacher and/or high school office. Students should never let any incident of this nature go unreported to school officials.

When it becomes necessary for a student to take medication prescribed by a physician, the student must have a Medication Authorization and Instruction form on file. This form is available in the high school office. Federal and state law prohibit schools from dispensing any medication, including aspirin or pain relieving products, without written consent of the parent, written dosage and dispensing instructions signed by the physician, and medication given to the school by the parent in its original container having the pharmaceutical label with the student's name, drug, dosage, time to be given, and physician's name.

Special Notice to Parents/Guardians - The safety and welfare of your student is of utmost importance and is our first consideration. If your student should become seriously ill or injured while under the school's supervision, the following steps will be immediately completed by school personnel:

1. First aid to be immediately rendered.
2. The student's parents or guardian will be called at once. In case the parent or guardian or designated person cannot be contacted, the school will call the parent designated physician.
3. Transportation shall be arranged for the injured or ill to a source of medical attention directed by the student's physician, parent, or guardian, or school personnel. The transportation costs incurred shall be the responsibility of the parent/guardian.
4. The school will never send an injured or ill student home to medical attention unattended.

If your student meets with a minor accident or becomes too ill to continue in school, the school will immediately give first aid care and then call the parent or guardian at home or at work at once. The primary responsibility for your student's optimal health lies with each parent or guardian. In turn, you will be expected to:

1. Provide transportation home or to a source of medical attention.
2. Designate an individual (neighbor or relative) to care for your student in their home until you can be contacted.

Therefore, please be sure to complete all Demographic changes in the information provided on these forms and cards during the school year so as to expedite emergency care according to your wishes.

**Required Notice About Meningitis**

Meningitis is a serious disease caused by bacteria. It results in inflammation of the lining of the brain and spinal cord. This disease can be fatal in a matter of hours or days. Meningitis can be misdiagnosed as something less serious because early symptoms are similar to those of common viral illnesses. Symptoms include:

- Stiff neck
- Sudden onset of high fever
- Headache

It is important for your child to be vaccinated against meningitis even if they will not go to college or enter the military. This disease is spread through saliva by such activities as kissing, sharing food or drinks, or sharing lip balm or cigarettes.

Most doctors and the Calumet County Health Department offer a shot that can protect your 11-year-old to college aged child from most forms of the disease. Contact your doctor, the Calumet County Health Department, or read the included attachment for more information. Please call now to protect your child from this often-preventable disease. (920) 849-1432 or from the Appleton area (920) 989-2700.

**Fire Drills**

Each room has instructions posted for severe weather like tornadoes, etc. Notification to move to protective areas will be by public address. After the announcement, walk quickly to the designated area and remain there until an all-clear announcement has been given by the administration.

**Severe Weather Drills**

Each room has instructions posted for severe weather like tornadoes, etc. Notification to move to protective areas will be by public address. After the announcement, walk quickly to the designated area and remain there until an all-clear announcement has been given by the administration.

**II. ACADEMIC INFORMATION**

**Graduation Requirements**

Graduation from Chilton High School requires a minimum number of credits as listed in the table below.

**GRADUATION CREDIT REQUIREMENT**

**Credits required for graduation - 28**

<b>Graduation Credit Requirements</b>	<b>Graduation Year</b>
	2024
ENGLISH	4.0
SOCIAL STUDIES	3.0
SCIENCE	3.0

MATHEMATICS	3.0
PHYSICAL EDUCATION	1.5
PERSONAL LEADERSHIP (9 <sup>th</sup> grade course)	0.5
HEALTHFUL LIVING (10 <sup>th</sup> grade course)	0.5
PERSONAL FINANCE (11 <sup>th</sup> or 12 <sup>th</sup> grade course)	0.5
FINANCIAL LITERACY	0.5
ELECTIVES	11.5

**Note: If a student fails a required class, he/she must retake it at the first available opportunity**

### **College Prep or Tech Prep - What's Best for Me?**

High School is not just something to “get through.” Though we still recognize its conclusion with a diploma and commencement ceremony, what is most essential is how well you have prepared for your future. Your main goal should be to attain competence in the basic skills, take appropriate course work to prepare for future academic and career plans, and to develop quality employment skills.

Students need to consider the following projections about the future world in which they will live:

- \* Approximately 80% of the available jobs will require more than a high school education, but less than a 4-year degree.
- \* All workers will need to be prepared for the demands of a technological society.
- \* Approximately 44% of all jobs will include collecting, analyzing, synthesizing, storing and retrieving data. This statistic will increase.
- \* Skills necessary for a worker to become employed will include:
  - Problem Solving and Reasoning (Math & Science)
  - Computer Operations (Business Ed)
  - High-level Reading, Math and Communications (English, Math)
  - Occupational Competence (Attendance, Punctuality, Respect for Authority, Behavior)
  - Critical Thinking (Math, Science, English, Social Studies)
  - Teamwork Ability (All Subjects, Electives, Activities)
- \* All workers must be prepared to change careers 6-7 times or more throughout their lifetime.

It is for these reasons you must take a serious look at your high school preparation for your future. To assist you, we have developed a Recommended Course Sequence Map to assist those planning to attend a University of

Technical College after high school, and have included a World-of-Work map and Career Areas List to further assist you with your planning. Please see your Guidance Counselor to obtain this map and list.

### **Partnerships with Universities & Technical Colleges**

Several of CHS's courses may be taken through cooperative agreements with local universities and technical colleges to give students a "jump" on their post-high school plans. Options include:

Dual Credit - students satisfactorily completing these courses receive a grade, credit (s), and transcript for the same courses offered at an institute of higher education.

Students should see their guidance counselor and/or instructor(s) for more specific information about which courses qualify for these programs.

### **Advanced Education - Requirements**

Any student who plans to attend some form of advanced education beyond high school should check the requirements of the various schools in the guidance office as early in the freshman, sophomore, or junior year as possible.

Seniors are allowed to take one school day to visit a school of their choice. Students are encouraged to visit the school they plan to attend before formal application is made. Seniors desiring to visit a school are to bring a written request from their parents and have the request verified and signed by the Guidance Director before the visit if the absence is to be excused.

### **Career & Technical Education Opportunities**

Parents and students should be aware that several opportunities in Career & Technical Education (CTE) are available to students at both Chilton Middle and High Schools. Many of these CTE opportunities are in the form of specific course work while others are experimental in nature. These CTE opportunities are included in the following subject areas:

Business Technology  
Technology Ed.

Computer Technology  
Agricultural Sciences

Family & Consumer Ed.  
CHS Work-Study

For more information regarding the district's CTE opportunities, please contact the Middle School Counselor at 920-849-9152 or the High School Counselor at 920-849-2358.

It is the policy of the School District of Chilton that no person shall, on the basis of sex, race, color, national origin, ancestry, creed, pregnancy, marital or paternal status, sexual orientation, or physical, mental, emotional or learning disability, or other criteria established by the government of the United States of America or the State of Wisconsin, be denied admission to any school or be denied participation in nor the benefits of or be discriminated against in any class, program, or activity and in employment. All CTE programs and opportunities adhere to the district's policies of non-discrimination.

### **Registration/Scheduling**

All students of Chilton High School will receive registration information and materials ~~in January~~ of each year to assist them in scheduling for the next school year. Students should review all information carefully and discuss future course selections with their parents, teachers, guidance counselors and principal. CHS is proud to offer a variety of course selections designed to meet all individual needs of our students. We will try to honor all course selection requests; however, the administration may need to make changes from time to time in an effort to appropriately meet the requirements of an effective Master Timetable for all students.

### **Early College Credit Program**

The 2017 Wisconsin Act 59 eliminated the Course Options and Youth Options programs. The Youth Options statute was renamed the Early College Credit Program. The statute allows Wisconsin public and private high school students to take one or more courses at an institution of higher education for high school and/or college credit. Under this section, “institution of higher education” means an institution within the University of Wisconsin System, a tribally controlled college, or a private, nonprofit institution of higher education located in the state. Pupils that have completed 10th grade will continue to have the option to take courses at technical colleges through the Start College Now program.

Students must notify Chilton Public School District of intent to enroll in Early College Credit Program courses by March 1st (for fall courses) and October 1st (for spring courses). Students may be denied on the basis a course doesn't satisfy a high school graduation requirement or the district offers a comparable course. A denial by the district may be appealed to the State Superintendent within 30 days after the decision.

### **Children with Exceptional Educational Needs (EEN)**

The school board may refuse to permit a student with EEN to attend a technical college if the cost would impose an undue financial burden on the school district.

### **Forms You Need**

A Chilton Public Schools Early College Credit Program form is used to notify the school board of a student's participation in the program and may be obtained from the CHS School Counselor. Application forms for admission to any IHE may be obtained from that institution.

### **Payment of Tuition and Fees**

The school board must pay an IHE for any course that is taken for high school credit and that is not comparable to the course offered in the school district.

The student must pay for any postsecondary course taken at a technical college that is comparable to a course offered at the school district.

The school board must pay a technical college for any course that is taken for high school credit. A student must pay for any postsecondary course taken at an IHE that is comparable to a course offered at the school district. A student must pay for a postsecondary course taken at an IHE or technical college for postsecondary credit only.

A student must pay for incidental college fees (such as for a parking permit) and for equipment, tools and supplies that will become the property of the student unless the school board agrees to loan such equipment to the pupil.

### **Determining High School Credit/Comparability**

The school board shall determine whether a postsecondary course is eligible for high school credit, how much high school credit may be awarded, and whether the course is comparable to a course offered at the school district.

### **Appeals**

A student may appeal a school board's decision regarding awarding of high school credit/comparability of a postsecondary course to the state superintendent within 30 days. Failure of the student to meet the 30-day timeline deprives the DPI of jurisdiction in the matter.

### **Transportation**

Parents or students are responsible for transportation between the school and the college.

Transportation assistance is available from the DPI for low-income parents (eligible for free/reduced lunch under the federal school lunch program). Transportation costs may only be reimbursed if the student is taking a postsecondary course for high school credit, regardless if the course is comparable to a course offered at the school district. Claims for transportation reimbursement are available from your school or the DPI and must be submitted to the DPI no later than 30 days after the end of the school semester to which the claim pertains.

Students are required, to the extent possible, to use public transportation or a vehicle owned by his or her family.

### **Course Changes**

Since the administration staffs the school with teachers and orders equipment and supplies based on the number of students enrolled in each course, we will not make changes unless is absolutely necessary. Therefore, you should regard your decisions as unchangeable. This applies to changes at term time too.

Prior to making a request to change your classes, review the following guidelines which will be used to consider denial or approval of your request.

Requests will be considered when:

1. Physical limitations prevent you from participating in a class (doctor's excuse required).
2. You have a need to alleviate credit deficiencies.

Request will be denied when:

1. Courses of interest are already filled and considered closed.
2. The course to be dropped has a minimum enrollment.

Prior to any program change requests being honored, a conference with the School Counselor, affected teachers, building administration, and the student will need to take place. Parent's permission will be required of all program changes.

Students who are given permission to drop a course after the first (1st) week of the term a course begins will be given a failing grade for the course. Exigent circumstances may exempt some students from this policy.

In early summer our counselors notify students and parents as to the summer days they will be available at the high school for final scheduling adjustments. Students who have scheduling conflicts, need a course change due to a previously obtained failing grade, or are new to the district are to schedule appointments with their counselor at these announced times.

### **Standards Grade Scale**

Chilton High School believes academics is of significant importance. CHS has determined that the goal of grades is to communicate the learning, growth, and achievement of individual students in relation to important academic standards with a focus on the skills of critical thinking, creative thinking, and communication. In an effort to promote accurate, meaningful, and consistent communication to students and parents, teachers will supply students with all of the following:

1. Clearly defined learning criteria for successfully completing a course or grade level, including how grades are determined.
2. This will be accomplished by providing students with student-friendly communication that clearly define the skills to be assessed, by articulating the methods students will use to demonstrate understanding, and by detailing the required concepts to be understood.
3. Detailed explanations regarding what a student should know and be able to do at a point in time.



4. Feedback explaining what his or her next steps are to grow. Teachers will provide students with detailed rubrics that clearly explain the expectations required to demonstrate mastery for each assessment.

To that end, it is imperative that we deliver a guaranteed and viable curriculum to all students, no matter who that student has for a teacher. In other words, all students will meet the same targets no matter the teacher, and all students will learn at deep levels. Standards Based Learning allows for the following to consistently occur:

- Accuracy: Basing a student's grade on assessments of learning allows the teacher to create a clearer picture of what the student has learned without the influence of other, non-academic factors. These other factors, such as effort and behavior, are still essential but are not part of the student's academic grade and are communicated separately.
- Consistency: For each outcome, the teacher provides a proficiency scale that describes exactly what the student should know or be able to do. Proficiency scales identify criteria for proficiency and are used consistently throughout the unit and semester.
- Meaningfulness: A meaningful grade is one that clearly communicates the learning that has taken place. In a grading for learning classroom, scores are recorded by the learning outcomes rather than by categories, such as tests or homework. This makes it easier to identify areas of strength and areas of growth.
- More support for ongoing learning: Grading for learning supports student learning by focusing on demonstrated proficiency and enrichment with intervention as needed. The reassessment policy supports student learning by allowing new levels of learning to replace the old when a student demonstrates improvement on an assessment.

If there is ever a question regarding your student's grade, contact the teacher.

## 2023 - 2024 Chilton High School Standards Grade Scale

<i>Descriptor</i>	<i>Definition</i>	<i>Standard Score reported on transcript</i>	<i>Grade Point Average (GPA)</i>	<i>Receives Course Credit</i>
<i>Meeting</i>	<p>Students consistently demonstrates adequate mastery of course standards in familiar contexts.</p> <p>All students must meet expectations to receive course credit.</p>	3.0 2.9	4.0	Yes
		2.8	3.5	Yes
		2.7 2.6	3.0	Yes
		2.5	2.5	Yes
		2.4 2.3	2.0	Yes
		2.2	1.5	Yes
		2.1	1.0	Yes
<i>Approaching</i>	The student demonstrates beginning work toward standard and produces work that shows progress.	1.8 to 2.0	0.0	No
<i>Attempting</i>	The student demonstrates unclear or minimal understanding of the standards.	0.1 to 1.7	0.0	No
<i>INC</i>	The student has yet to attempt to demonstrate course standards.		0.0	No
<i>NA</i>	Not Assessed			

### Honor Roll

At the end of each semester, Chilton High School publishes an Honor Roll. The **Gold Honor Roll** lists those students who achieve a **3.5 or better grade point average** for that term, while students with a grade point average of **3.00 to 3.499** are listed on the **Blue Honor Roll**. All courses offered during the academic school year are counted in these grade point average calculations.

### Class Rank

Class rank is a grade point average of all “academic” subjects and is cumulative of all terms in high school. “Academic” subjects are those courses considered to be prerequisites for college and technical school entry. The GPA that is listed on term report cards reflects this Class Rank and is used for post-secondary school entrance applications, job applications, scholarship determinations, and for the identification of our yearly Valedictorian and Salutatorian.

“Academic” subjects used for Class Rank are as follows:

Accounting I	Economics	Physics
Accounting II	Energy: Conservation & Society	Pre-Calculus
Advanced Design & Drafting	English 9	Principles of Business
Algebra I	English 10	Principles of Engineering
Advanced Algebra	English 11	Psychology
American Sign Language	English 12	Recent US History
American Government	French I	Science 360: Science Around U
American Studies	French II	Sociology
AP Calculus AB & BC	General Music Theory	Spanish I
AP Computer Science	Geometry	Spanish II
AP English Language & Composition	German I	Spanish III
AP English Lit, & Composition	German II	Spanish IV
AP European History	Green House Management *	Visual Basic Programming I
AP Human Geography	Healthful Living	Web-Page Design
AP Psychology	Human Anatomy & Physiology	World History
AP US History/AP US Government	Intro to Algebra	Writing & Design I
Biology	Intro to Business	Writing & Design II
Criminal Justice Systems	Intro to Criminal Justice	
Child Development	Intro to Engineering Design	
Chemistry	Intro to Health Occupations	

Chemistry II	Landscape Design*	
Contemporary Affairs	Math for the Trades	
Creative Writing	Medical Terminology	
	Personal Finance	
	Personal Leadership	
	Physical Science	

\* If taken for Science Credit

### **Academic Dishonesty** **Chilton High School Academic Dishonesty Policy**

The Chilton High School faculty demand the highest integrity of its student population in academics. The faculty has the responsibility to establish and communicate expectations of / for all assessments. Chilton High School students must adhere to those expectations or they will be held responsible to the Academic Dishonesty Policy. The contents of this policy are cumulative for the duration of a student's high school career.

Step (# of Infractions)	Actions	Academic Consequences	Co-Curricular Consequence
1	Log entry & Parent Contact	0-59% on assessment or alternative assessment at the teacher's convenience	
2	Log entry, Parent Contact & Office Referral	0-59% on assessment or alternative assessment at the teacher's convenience	10% of Season Events
3	Log entry, Parent Contact & Office Referral for Parent Meeting with Administration	0-59% on assessment or alternative assessment at the teacher's convenience	50% of Season Events & No Academic Honors for 1 year.
4	Log entry, Parent Contact & Office Referral for additional Disciplinary Action	0-59% on assessment or alternative assessment at the teacher's convenience	Loss of entire Season & No Academic Honors for duration of HS career

Minor – A minor infraction is defined as an assessment that does not significantly impact the student's overall grade as assigned by the teacher. A minor infraction begins at Step 1

Major – A major infraction is defined as an assessment that significantly impacts the student's overall grade as assigned by the teacher. A major infraction begins at Step 2.

Co-Curricular Consequences are to be served at the next scheduled event. No Exceptions.

### **Student Counseling**

Chilton High School has several resources and contact people available to students who need assistance in academic program planning, career planning, improving study skills, tutoring, personal problems, etc. All teachers, the School Counselor, and Principal would be more than happy to assist you in your time of need. The school counselor's office is available to you at any time. Please stop in to ask for information about scheduling an appointment with the person of your choice.

### **Parent-Teacher Conferences**

Parents are encouraged to visit the school at any time announced or unannounced after first reporting to the school office. It is our hope that parents will take an active interest in our school system. Observing the learning process firsthand and visiting classes is the best way to get an indication as to the type of education Chilton High is offering.

Formal conferences are scheduled each term so that parents and guardians can monitor the progress of their son/daughter. Additional parent-teacher conferences may be scheduled by simply contacting the school to arrange for an appointment.

### **Grade Reports**

High School grades are available online through PowerSchool.

### **Final Exams**

At the end of each term students may be required to take a final exam in the courses they are taking.

### **Commencement**

Commencement is the highlight of a student's high school experience, and all graduating seniors may participate if they and their parents request to do so and they agree to adhere to the expected criteria for participation. Since it is a formal and special ceremony, publicly recognizing the academic successes and achievement of our students, it is important for all graduates to recognize the necessity to dress appropriately for the occasion. In addition, the behavior and demeanor of the graduates before and during the ceremony must be above reproach.

The program consists of the presentation of some special scholarships, an address by students, musical selections, and the presentation of diplomas by members of the Board of Education.

### **Cumulative Records**

A permanent cumulative record is kept in the school for each student who attends Chilton High School. Information regarding scholastic achievement, behavior, attendance, and personal traits is the type of information recorded on this cumulative record each year that a student attends high school. The record reflects a student's academic successes and difficulties during his/her attendance in high school. Since immediate, as well as future requests for character and scholastic recommendations of students who attended the high school are based on information found on the cumulative record, it is important to have as desirable a record as possible.

### **Academic Awards**

Various academic honors, scholarships and awards are available to students who succeed in attaining high academic, attendance, behavioral and scholastic standards. Students should make every effort to reach for these honors. Not only will they be viewed favorably by prospective employers and post-secondary educational facilities, but many are very valuable for financial assistance with advanced educational costs, and can be jointly proud.

### **Scholarships**

Our school is very fortunate to have been showered with a vast array of scholarship opportunities for students by our state and local community. Among the most prestigious are the Wisconsin Academic Excellence Higher Education Scholarship, the Theodore P. Baker Memorial Scholarship, the Kohl Education Foundation Scholarship, the John P. and Ruth M. Schneider Scholarship, and the Edward J. Casper Family Scholarship, to name but a few. Students will receive information and application materials from both the office and guidance director during each school year. Recipients are announced at the annual Awards Night Program.

### **Term Honors Awards**

Each year that a student attains Gold Honor Roll status during any Semester, he/she will be awarded an academic letter for the first occurrence and an academic medal for each subsequent occurrence.

### **Chilton Chamber of Commerce Honors & Scholarship Evening**

Each year our local Chamber of Commerce honors the top ten students academically of our Freshman, Sophomore, Junior classes, and provides approximately 25 of our top-ranking Seniors each with a scholarship.

### **Valedictorian and Salutatorian**

These are the highest scholastic honors a student can achieve at Chilton High School, and are based on the cumulative academic subject's grade point average. The student with the highest overall grade point average will be designated as the Valedictorian. The student with the 2nd highest grade point average will be the Salutatorian.

The student's grade-point average will be established only after she/he has completed two (2) consecutive semesters of attendance at the high school. To be eligible for awards such as Valedictorian or Salutatorian, Distinguished Scholar, National Honor Society, etc., the student must be enrolled for six (6) consecutive semesters prior to the second semester of the senior year.

### **Senior Scholar Athlete Eastern Wisconsin Conference (EWC)**

The EWC Scholar Athlete Award is designed to recognize senior student athletes who have achieved excellence, both in the classroom and in their athletic endeavors. Each student nominated will receive a certificate. Students will be selected from each EWC school according to the following criteria. Each nominee must:

1. Earn at least two varsity letters for athletic participation in a WIAA sanctioned sport, one of which must be earned during his/her senior year.
2. Earn a cumulative grade point of 3.6 or better throughout seven semesters of school.
3. Have no athletic code violations during his/her high school career.
4. Receive recommendations from his/her Activities Director.
5. Activities Director must send nominations to conference president by March.

## **IV. CO-CURRICULAR ACTIVITIES**

### **Rationale**

Students of CHS have an extensive list of co-curricular activities from which they may choose to be involved. Active student participation in one or more of these teams, clubs, and organizations, develops wider and deeper interests in all school work. Participation in co-curricular activities is an important part of high school and it is doubtful that a student can have a well-rounded high school education without participation in these types of activities.

It is suggested that after a careful study of the activities offered, the student limit his/her activities to the number which will permit active participation and quality performance in each.

## **Co-Curricular Code of Conduct**

### **Section I: General**

#### ***Philosophy:***

We believe that co-curricular programming constitutes an important facet of our school curriculum. Through these programs, a participant has the opportunity to enhance his/her degree of self-discipline and regular mental and physical conditioning. Please remember that participation in a co-curricular activity is a privilege and not a right. By providing students with the privilege of participating in a co-curricular programming, the District expects the participant, if he/she elects to be involved in such a program, to accept and comply with the responsibilities presented here in.

#### ***Objectives:***

Co-curricular programming offers participants the opportunity to:

1. Strive for excellence.
2. Develop a positive self-concept.
3. Establish lasting friendships.
4. Experience a meaningful commitment, dedication, loyalty and self-discipline.
5. Put interest and meaning into one's personal and family life.
6. Develop a "whole school" interest and participation through interaction with students who share many common interests.
7. Learn new skills and develop those skills to one's maximum potential.
8. Satisfy the urge for competition.
9. Observe and exemplify good sportsmanship.
10. Have fun and enjoy self-fulfilling experiences.

Mere participation in co-curricular programming does not insure the attainment of these objectives. Every effort should be made to influence participants as to the proper goal and benefit for which these programs were established.

#### ***Responsibilities:***

Privileges always carry responsibilities. The privilege of participating in co-curricular programming is extended to students in good standing who are willing to assume the following responsibilities. Your greatest responsibility is to be a credit to your parents/guardians, school, community, and self.

It is agreed that students involved in co-curricular activities are expected to set a good example in regard to social behavior, academic effort, appearance, training, practices and meetings.

#### ***Participants shall:***

- Display high standard of social behavior.
- Display proper respect for those in authority including teachers, coaches, advisors, officials, adjudicators, and supervisory personnel of all participating schools.
- Display a spirit of cooperation and togetherness.
- Use language that is socially acceptable.
- Be courteous to all students, teammates and adults.
- Display proper care of all District equipment and that of host Districts.
- Display high standard of sportsmanship.
- Strive to do their best work and their own work in the classroom.
- Abstain from being in possession of or indulging in use of tobacco, drinking alcoholic beverages or using illegal drugs.

- Ensure that parents/guardians of students involved in co-curricular activities agree not to host student gathering on or off their property, not allow said gathering to be hosted, where alcoholic beverages or drugs are available for consumption.
- Absent oneself from taverns/bars unless with parent/guardian.
- Accept the role the coach, advisor, or director deems appropriate for the benefit of the team, club, cast, or organization.

### ***General Stipulations:***

In an effort to assist the student while participating in co-curricular programming, the following points are being made:

1. Practice sessions and/or meetings are of great importance and are not to be missed without good reason and approval of your coach, advisor, and/or director. In all situations the participant is to consult with the coach, advisor, and or director.
2. This code as developed will apply to all students involved in co-curricular activities as defined in this document.
3. The code as developed will apply to all students involved in co-curricular activities for 12 months of the year.
4. It is agreed that parent involvement is extremely important in all phases of the code.
5. Organizational Club and Athletic Student Managers are ineligible to satisfy Category I and II as related to penalties.

### ***Co-Curricular Activity Categories:***

#### **CATEGORY I - Athletic/Athletic Related Activities**

Cross Country (Boys & Girls)	Basketball (Boys & Girls)	Track (Boys & Girls)
Football	Boys Swimming	Golf
Girls Swimming	Wrestling	Softball
Volleyball	Baseball	Dance

#### **CATEGORY II - Non-Athletic Performing Activities**

Solo & Ensemble	Drama	Non-Curricular Music Activities
Forensics	Honors Band	Menagerie Art Festival
Academic (Non-Graded) Competitions	FFA Competitions	Chilton Conservation Club
FBLA Competitions	Science Olympiad	

#### **CATEGORY III - “Honors of the School”**

Graduation Speaker	Court of Honor	Class Officer
Class or Organizational Trips	Student Council	
Other Awards/Distinctions Considered being “Honors of the School”		

\* This category is not to be defined as including The National Honor Society (NHS)

### ***Academic Eligibility:***

1. Students desiring to participate in Co-Curricular Programming must carry the school’s required minimum load of credits. Any reduced load must be approved by the Principal, however, under no circumstances may a student carry less than four credits per school year and participate in Co-Curricular Programming.



2. For all activities in Category I, students are expected to pass all course work. For courses utilizing traditional grading, a student may not have an “F”. For courses utilizing standards-based learning, students must be at a minimum 2.09 scale score in term courses and a 1.25 scale score for all “skinny” courses.
3. The Chilton Public School District encourages all students to strive for academic excellence. Students participating in co-curricular programming are expected to pass all course work in addition to earning a minimum of a 1.500 grade point average. The basis for eligibility shall be the grades issued during the first, second, third and fourth terms as indicated below for each Co-Curricular Category. If not, the student will immediately begin an academic ineligibility period as indicated below for each Co-Curricular Category.
4. A student that is not making satisfactory academic progress is expected to meet with the teacher of the course, which he/she has a grade of an “F” or “INC”, until 4:00 p.m. each day, with the exception of faculty meeting dates or on dates preceding holidays and on Fridays, until the grade is rectified.
5. Students who have formally been identified as having Special Educational Needs may be exempted from these requirements if participation has been deemed to be in the student’s best interest and has been included in the student’s Individual Educational Program (IEP). If not included in the IEP, the student may also be exempted if in consultation with the guidance counselor, athletic director (for Category I), the student’s parents, and the student’s teachers, it has been determined that the student has worked up to his/her potential and is meeting all expectations in the areas of attendance, behavior, attitude and effort.
6. In rare instances, non-EEN students may be exempted from G.P.A. requirements by the Principal if, in consultation with the school counselor, athletic director, (for Category I), the student’s parents and the student’s teachers, it has been determined that the student is working up to his/her potential and is meeting all expectations in the areas of attendance, behavior, attitude and effort.
7. A participant must be in school for the entire day or entire afternoon the day of the co-curricular activity to be eligible to participate in that activity, unless excused by school administration.
8. Students receiving a detention(s) during the regular school day must resolve their detention obligation(s) before attending and/or participating in a co-curricular activity, including parties, performances, meetings and/or events. If a detention cannot be served with the assigned staff, the detention can be served in the school office.
9. A student who is truant (unexcused absence) from school one or more blocks on a given day while a participant in co-curricular activities shall be ineligible to compete/participate that day. The penalty shall repeat for each day on which such truancy occurs.
10. Other rules of the Wisconsin Interscholastic Athletic Association (WIAA) not specified in this document will be in effect.

#### CATEGORY I = 25% Season Ineligibility

- A. If ineligibility is “in season” the suspension begins the day on which the declaration of ineligibility occurs
- B. If ineligibility occurs “out-of-season” the suspension period begins at the start of the next season unless another term grade report occurs prior to the start of the next season on which a 1.500 or better grade point average and no failures is achieved.

- C. Penalties not fulfilled within the season in which the penalty occurred must be fulfilled during the next season of participation, unless another term grade report occurs prior to the start of the next season on which a 1.500 or better grade point average and no failures is achieved.
- D. A student on suspension is expected to practice and be present with the team for all contests.
- E. Definitions of a “contest” a “regular season” shall be the same as defined under Section II: Code Infractions of this document.

CATEGORY II = 25% of the Total Number of Performances following the day on which the ineligibility becomes known unless eligibility is restored in a marking period prior to when performances begin.

CATEGORY III = Suspension from any “Honors of the School” for the next term marking period. Eligibility will be restored if all academic criteria for eligibility are met at the fifteen (15) day assessment of the quarterly marking period in which eligibility was suspended.

### **Co-Curricular Rule Infractions**

#### ***Major Rule Infractions:***

1. The intent to procure, possession of, and/or use of tobacco, alcohol, or harmful drugs.
2. It is a violation of this code when a student doesn't accept the responsibility for leaving any location or function whenever alcoholic beverages or drugs are being used or consumed in violation of this code or in violation of acceptable state statutes. The intent of this clause is not to prevent an athlete from attending and remaining at a socially acceptable community function where adults are present, e.g., wedding, receptions, county fairs, community festivals, etc.
3. Act of bad conduct requiring a student to be suspended from school for a period of at least one (1) day.
4. Possession of school owned athletic clothing or equipment, or any school property out of season without permission of the athletic director (Category I) or without permission of the applicable advisor, director, and/or building principal.
5. Hosting a social function where alcoholic beverages or drugs are available for consumption.
6. Academic dishonesty may be considered a major rule infraction. The seriousness of the violation will be jointly determined by the instructor and the administration. Infractions of this nature may include, but not limited to, cheating on tests, quizzes, or homework; standardized testing; plagiarism; and the use of electronic media in inappropriate ways. Penalties or fractions of penalties for academic dishonesty will be assessed using the predetermined percentage or length of suspension as a guide (see page 47). Any other Major offenses (as identified in this P/S Handbook)
7. Any other Major offenses (as identified in this P/S Handbook)

#### ***Penalties for Code Infractions:***

These major rules are to be followed on a twelve-month basis. They are in effect during the off-season and during the summer. These expectations begin when a student enters school and remain in effect until the student graduates from high school. Code infractions are cumulative for grades 7-8, and again for grades 9-12. At the conclusion of the 8th grade all code infractions to date are deleted from the athlete's record. If a participant commits an infraction, penalties are imposed as follows using the following guidelines:

1. Penalties will not apply against multiple categories for the same infraction unless these activities are occurring at the same time.
2. In prioritizing and prorating penalties, Category I penalties will be imposed first, then Category II. Category III shall apply for all infractions.
3. If a student is in multiple activities at the same time, penalties will be applied as immediately as possible and as equitably as possible across all the activities involved using the above-stated priority list and pre-determined percentage or length of suspension as a guide.

***Major Rule Infraction Penalty Chart:***

1. First Offense –  
 CATEGORY I = Suspension from 25% of Season; CATEGORY II = Suspension from 25% of the total number of performances following the date of offense [carried out within one (1) calendar year from date of offense]; CATEGORY III = Ineligible for one (1) Calendar Year.
  2. Second Offense - Enroll in school approved AODA Assessment and complete program. All expenses assumed directly by the student and his/her family.  
 CATEGORY I = Suspension from 50% of Season;  
 CATEGORY II = Suspension from 50% of the total number of performances following the date of offense [carried out within one (1) calendar year from date of offense];  
 CATEGORY III = Ineligible for two (2) Calendar Years.
  3. Third Offense - Permanent Ineligibility
1. Category I:
    - A. A student on suspension is expected to practice and be present with the team for all contests.
    - B. The “regular season” shall be interpreted as the number of contests scheduled within the restriction of the WIAA. WIAA tournament contests are not included as part of the regular season total. However, suspension penalties imposed will be served and counted during WIAA tournament series, if necessary, to assure the student fulfills the penalty prior to the conclusion of the season.
    - C. Penalties not fulfilled within the season in which the penalty occurred must be fulfilled during the next season of participation.
    - D. By WIAA Rule, when applying a percentage of season penalty (e.g., 25% or 50%), if the total suspension results in a fraction of a game, the number shall be rounded up to the next whole number of games (i.e., 2.1 or 2.8 games equals 3 games).
  2. Category III:  
 Students with a Major Rule infraction will have the appropriate penalty imposed in Category III in addition to the penalty(ies) imposed in all other categories.
  3. All Categories:
    - A. Nominated Awards: The student who violates a Major Rule infraction will not be eligible for any nominated awards (e.g., MVP, All-Conference, Captain, honorary trophies/awards, etc.) in any season impacted by the violation/suspension.

- B. Letter & Other Awards: The student who violates a Major Rule while participating in an activity may be eligible to receive a letter in that activity, if the student finishes the season in good standing and meets the established expectations for earning a letter.

Students who have two or more cumulative violations on their most current record of violations shall not be eligible for consideration for any award other than a letter award until such time that their most current record of cumulative violations falls below two. This includes, but shall not be limited to, All-Conference, MVP, Captain, or any other honorary trophies/awards.

- C. Coaches, advisors, and directors have the prerogative to establish regulations pertaining to their activity. These rules include items such as practice, curfew, and care of equipment. Violations pertaining to these regulations shall be handled by the respective coach, advisor, and director of the said activity. Coaches, advisors and directors, or the student, may bring the penalties for these regulations to the attention of the Athletic Director and/or building Principal for review and concurrence.
- D. Students serving a penalty for a code infraction must complete the entire season of that sport or activity in which the penalty is being served. Failure to do so will require that the penalty be enforced in full during a subsequent sport or activity's season.

#### ***Eligibility Policy for Transfer Students***

A student who transfers into the Chilton Public School with a status of ineligibility for disciplinary/code related reasons retains such status at Chilton Public Schools for the period as decreed by the Chilton Public Schools Co-Curricular Code. Additionally, a student who transfers into the Chilton Public schools with a status of ineligibility for academic reasons retains such status at Chilton Public Schools for the period decreed by Chilton Public Schools Co-Curricular Code.

#### ***Honesty Clause***

If a student, in writing, self-reports a first offense Major co-curricular violation within 48 hours of when the infraction occurred, consequences in categories 1 & 2 will be reduced to a one (1) event suspension and category 3 will be reduced by 50%. For a second offense violation, the infraction will be reduced by 50%. Students may not self-report any violation that has law enforcement involvement. Any student and family that invokes the Honesty Clause forfeits their right to appeal.

#### ***Self-Renewal Opportunity***

A student who does not commit any major rule violations for one (1) calendar year from the date of a previous major rule violation will have their cumulative number of violations reduced by one (1). The Self-Renewal Opportunity may only be executed once during his/her Middle School years and once during his/her High School years.

A student who violates the activities code for a Category 1 suspension, received for AODA violations, may reduce the number games suspended by 50% by registering for, paying, completing and passing a school approved AODA course. This reduction can be done only one time.

#### ***Felony/Criminal Act Clause***

Any student convicted of a felony or criminal misdemeanor with an authorized penalty of incarceration under the laws of the State of Wisconsin shall be rendered permanently ineligible from participation in all co-curricular programs. Athletes are expected to practice and accompany the team to all contests or events. However, no student may suit up for, or participate in any contest, activity or event pending the outcome of criminal charges. If

the student is incarcerated, she/he may neither practice, suit up, nor participate in any co-curricular programs. Upon acquittal of criminal charges, the student shall have his/her eligibility reinstated, nonetheless, in the discretion of the Principal, if the student is acquitted of a criminal charge or if there is an alternative disposition of the charges, the student remains subject to discipline under this Code if the Principal is satisfied on the basis of a preponderance of the available evidence that the student engaged in the misconduct. The length of the suspension will be determined by the Principal, and is subject to review under the appeals procedure.

Any student convicted of violating a municipal ordinance involving bodily security; public health and safety; posted trespassing; misappropriation of or damage to property; gambling; or public peace shall be treated as having committed one (1) Code infractions. During the pendency of ordinance violation charges, the student is expected to practice and accompany the team to all contests or events. However, the student may not suit up for or participate in contest or event pending the outcome of the ordinance violation charge. This will be in place until the games that would equate to the violation have been served. Upon acquittal of the charges, the student shall have his/her athletic eligibility reinstated. Nonetheless, in the discretion of the Principal, if an athlete is acquitted of municipal ordinance violation charge or if there is alternative disposition of the charge, the student remains subject to discipline under this Code if the Principal is satisfied on the basis of a preponderance of the available evidence that the student engaged in the misconduct. The length of suspension will be determined by the Principal, and is subject to review under the appeals procedure.

### **PROCESSING AN ALLEGED VIOLATION**

**Step 1:** To initiate disciplinary action against a co-curricular program participant the accuser shall submit a signed report of the alleged violation to the building principal or his designee. The accuser shall be willing to appear before the accused if requested to do so by the building principal or his designee. The principal or his designee shall notify the student, coach, director or advisor of the alleged violation and invite the parent, when possible, to attend the conference with the student.

**Step 2:** The accused participant shall be called in for a conference with the building principal, Activities Director or his designee. The alleged violation will be discussed and if it is established that an offense did occur, action initiating the established penalty shall be formalized. If it is determined the allegation was untrue, the alleged violation shall be dropped without record. All cases are subject to review if sufficient new information becomes known. If it is unclear at the conclusion of the conference if an infraction occurred the principal or his designee shall continue his/her review of the matter. The principal or his designee shall keep a record of the conference, and any subsequent continue of his/her investigation, should they be required for review at some later date. Should it be determined that a violation did occur, a copy of this record shall be placed in the student's file. Any assigned penalty shall become effective the day following the conference and remain in effect for the time stipulated or during an appeal process.

### **Appeals Procedure**

The Appeals steps outlined hereafter is the procedure for a participant in a co-curricular program and his/her parent to follow in appealing decisions relating to eligibility. It should be understood that participants and parents must follow the Appeals steps in order for the appeal to be considered. The penalty shall remain in effect during the period of appeal.

1. After a ruling of ineligibility resulting in suspension from a co-curricular activity has been made, the participant and/or his/her parent/guardian may appeal the decision in writing to the principal.
2. The principal shall, within three (3) days of receipt of said written appeal, acknowledge receipt of the appeal and set forth the prior ineligibility decision in writing and send a letter to the parent/guardian outlining the specified details relating to (a) violation or infraction, (b) date of violation or infraction, (c) period of suspension and (d) any other pertinent information.

3. A date shall be set by the principal, such date to be no later than seven (7) days after mailing of the report of the violation to meet and review the matter by a review committee. The Review Committee shall consist of the offending student's building principal, a principal from another building in the district, the superintendent, and the applicable coach/advisor/director, if necessary. The facts relating to the situation shall be reviewed along with rule relating to the specific co-curricular activity.
  - A. The participant shall be provided with an opportunity to present information on his/her behalf at the meeting.
  - B. Within seven (7) days of the meeting, the decision of the Review Committee shall be put in writing and copy of this decision will be mailed to the participant and his/her parent/guardian. The Decision of the Review Committee shall be final.

### **Section III: Student Accident Insurance**

All student athletes (Category I) shall have on file a signed card by the parent/guardian stating they (participant) are covered by health/medical insurance, or that the parent/guardian is financially able to pay for all possible health/medical costs in the event of the injury, prior to the first day of practice as scheduled by the administration. No student will be allowed to practice nor compete if appropriate "proof of insurance," "physical examination card" and "emergency card" date is not on file in the high school office prior to the initiation of said activity.

The School District does not carry accident insurance for the students and neither recommends nor favors any specific insurance carriers.

### **Parental & Co-Curricular Participant Attestment**

A signed Chilton High School 2020/2021 Parent-Student Handbook Signature Sheet, (All Students) along with "proof of health/hospitalization insurance," (Category I Only) "physical examination card" (Category I Only) and "emergency card" (Category I Only) must be on file with the school office before a student is permitted to participate in any co-curricular activity, practice and/or event.

By signing the aforementioned Signature Sheet, parents and student participants are attesting that they have read, fully understand, and will comply with the Chilton Co-Curricular Code of Conduct. By signing the aforementioned Signature Sheet, the participant and his/her parents give consent for the police/court to disclose to the School District any and all information involving the participant's guilt for violation(s) of municipal and/or criminal ordinances, including, but not limited to drug, alcohol, vandalism, disorderly conduct, all criminal acts, etc. and shall be subject to the co-curricular code's Major Rules Violations and penalties provisions.

By signing the aforementioned Signature Sheet parents are authorizing the school to contact parents first in case of accident or serious illness. If the school is unable to reach a parent, the school is authorized to call the physician indicated on school Emergency cards and to follow his/her instructions. If it is impossible to contact this physician, the school is authorized to contact any licensed physician to render necessary treatment. Parents are agreeing to assume all financial responsibility for injuries or illness sustained by their child at school or in route to and from a school activity. In case of an emergency school authorities are authorized to arrange for ambulance services with no financial obligation to the school.

### **WIAA High School Athletic Eligibility Information Bulletin**

Your high school is a member of the Wisconsin Interscholastic Athletic Association. The following rules and regulations are developed by the member schools of the WIAA and govern the participation by boys and girls in school athletics and in some instances, impact upon sports activities outside the school.

This information bulletin is a summary of the WIAA OFFICIAL HANDBOOK as it pertains to those rules and regulations. Both student-athletes and their parents should have an understanding of these requirements. Equally important is that student-athletes and/or parents talk to their principal or athletic director if they have any question about these regulations. For additional information on Rules of Eligibility see the WIAA Handbook, or visit the WIAA website at [www.wiaawi.org](http://www.wiaawi.org).

This bulletin does not discuss specific penalties for all violations. The reason is that penalties vary depending upon the nature of the violation. In addition, schools often have established penalties or periods of ineligibility which are greater than the minimum prescribed by WIAA rules.

There also are exceptions and other permissive provisions in some rules. Student-athletes and their parents should discuss all athletic eligibility related situations with the school principal or athletic director who, if necessary, will get a decision, interpretation, or opinion from the WIAA office.

**Student-athletes, as well as parents are asked to read this bulletin, then sign it and have their signature statement (attached) on file at their school prior to practicing and competing.**

These are WIAA eligibility rules:

#### **Age**

A student shall be ineligible for interscholastic competition if he/she reaches his/her 19th birthday before August 1 of any given school year.

#### **Academics**

A student-athlete must meet school and DPI requirements defining a full-time student and have received no more than one failing grade (including incompletes) in the most recent school issued grade reporting period. Note: Some member schools adopt code and academic policies and other participation requirements which are more stringent than WIAA minimum requirements. In those instances, the school's requirements prevail and must be applied as written.

#### **Attendance**

A student-athlete is eligible for interscholastic competition at a member school if he/she is carried on the attendance rolls as a duly enrolled full-time Grade 9, 10, 11 or 12 students in that member school. (Subject to satisfying all other eligibility requirements.)

Note: A full-time student is further defined as one where the member school is responsible for programming 100% of the student's school day. The student is eligible for like or similar awards, privileges and services as all the other students and meets all obligations and responsibilities as other students, without exception.

- A. A student must complete eligibility in the four consecutive years starting with Grade 9 and the three consecutive years starting with Grade 10, unless there are documented extenuating circumstances and a waiver has been provided.
- B. A student is ineligible if he/she has graduated from a school offering studies through Grade 12 or its equivalent.
- C. A student who graduated in May or June retains eligibility for (a) any portion of a spring athletic schedule not completed by the end of the academic year and (b) the school's summer athletic schedule.
- D. A student is ineligible if he/she has not been enrolled in some school by the 17th day of a semester or trimester, except upon request of a school in special cases involving sickness, accident, military service, social services assignment, e.g.
- E. A student-athlete may not participate in school sports in more than four different years, and a student-athlete may not participate in the same sport more than one season each school year.

### **Determining Residence for Public School Students**

A full-time student, whether an adult or not, is eligible for varsity interscholastic competition only at the school within whose attendance boundaries his/her parents reside, within a given school district, with these additional provisions:

- A. Board of Education approved full-time student(s), paying their own tuition and residing full time with parents in their primary residence shall be afforded eligibility. Transfer students are subject to provisions outlined in the transfers section of this document and in the Senior High Handbook.
- B. The residence of a student's guardians shall determine eligibility in cases where both parents of a student are deceased. The execution of guardianship papers in situations where one or both parents are living does not by itself make a student eligible.
- C. In the event of a divorce or legal separation, whether pending or final, a student's residence at the beginning of the school year shall determine eligibility, except in situations involving transfer after the fourth consecutive semester following entry into grade 9. For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year.' Under this rule, a student who transfers after the beginning of the school year shall be ineligible at the new school unless approval is granted by the Board of Control in accordance with the transfer and/or waiver provisions as described in the WIAA HS Handbook.
- D. A student whose tuition is paid by the school within whose attendance boundaries parents reside or by the state and is enrolled in a district approved program may be eligible at either school (first priority to school of residence) but (a) may not participate at both schools in the same year and (b) academic ineligibility accompanies student upon transfer. Transfer restrictions may also apply.
- E. A student whose tuition is paid by the school within whose attendance boundaries parents reside or by the state or who is participating full time in a legislated open enrollment option must meet all statutory timeline requirements. This provision extends the opportunity to decline attendance at the new school and continue at his/her school of residence. If the student begins the school year at the new school and then transfers back to school of residence after attending one or more days of school or one or more athletic practices, he/she shall be subject to transfer provisions as outlined in the transfer Section of this document.
- F. A student may continue being eligible in the same school even though parent(s) and/or student move from within that school's attendance boundaries, provided enrollment is continuous (unbroken in that school).
- G. After a student-athlete has not participated and/or has had their eligibility restricted for one calendar year due to reasons relating to residence and/or transfer, he/she becomes eligible.
- H. A student-athlete will not be eligible if his/her attendance at a particular school resulted from undue influence (special consideration because of athletic ability) on the part of any person.
- I. A student-athlete who has been declared ineligible at a school for disciplinary reasons, academic reasons or due to another State Association's provision retains that ineligibility status if he/she transfers to another school.
- J. Except in situations involving transfer after a student's fourth consecutive semester, a full-time student whose residence in a given district and attendance at a member school does not conform with any of the provisions outlined above shall be eligible for non-varsity competition only, for one calendar year, unless a waiver is provided as outlined in the WIAA HS Handbook under Waivers. Transfer students are subject to transfer provisions as outlined in the transfer section of this document and in the Senior High Handbook.



### **Determining Residence for Non-Public School Students**

A full-time student, whether an adult or not, is eligible for varsity interscholastic competition only if the student is residing full time with parents in their primary residence with these additional provisions:

- A. In the event of a divorce or legal separation, whether pending or final, a student's residence at the beginning of the school year shall determine eligibility except in situations involving transfer after a student's fourth consecutive semester. For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year'. Under this rule, a student who transfers after the beginning of the school year shall be ineligible at the new school unless approval is granted by the Board of Control in accordance with the waiver provisions as described in the WIAA HS Handbook under Waivers. Transfer restrictions may also apply.
- B. Residing full time with guardians shall determine eligibility in cases where both parents of a student are deceased. The execution of guardianship papers in situations where one or both parents are living does not by itself make a student eligible.
- C. A student may continue being eligible in the same school even though parent(s) and/or student move from within that school's traditional attendance area, provided enrollment is continuous (unbroken in that school).
- D. Except in situations involving mid-year transfer and/or transfer after the fourth consecutive semester students attending member residential schools shall be eligible at the member school provided, they reside at the school or reside full time with parents in their primary residence.
- E. Except in situations involving transfer after a student's fourth consecutive semester, a full-time student attending a nonpublic school but not residing in accordance with any of the provisions outlined above shall be eligible for non-varsity competition only, for one calendar year, unless a waiver is provided as outlined in the WIAA HS Handbook under Waivers.

### **Transfers**

Student athlete eligibility for all levels of WIAA interscholastic competition is governed by WIAA Rules.

A full-time student may be afforded up to eight consecutive semesters of interscholastic eligibility upon entry into Grade 9. Transferring schools at any time may result in restrictions being imposed on eligibility, or in some cases a denial of eligibility.

#### **I. THE TRANSFER RULE**

"A student who transfers from any school into a member school after the sixth consecutive semester following entry into grade 9 shall be ineligible for competition at any level for one calendar year, but may practice, unless the transfer is made necessary by a total and complete change in residence by parent(s)."

#### **II. INTERPRETING THE RULE**

- Students entering 9th and/or 10th grade at the beginning of the school year and who are within the first four consecutive semesters of high school will be afforded unrestricted eligibility provided all other rules governing student eligibility are met.
- Students entering 11th grade as transfer students are restricted to non-varsity for one calendar year.
- Students entering 12th grade as transfer students are ineligible to compete at any level for one calendar year, but may practice.
- 9th grade students who transfer after the beginning of the school year and with written consent from both schools directly involved may be provided non-varsity opportunities for the remainder of the school year. Restrictions are removed upon entering 10th grade.

- 10th or 11th grade students who transfer after the beginning of the school year and with written consent from both schools directly involved may be provided non-varsity opportunities for one calendar year (365 days beginning with first day of attendance at the new school).
- Schools are reminded that district policies with respect to intra-district transfer do not supersede WIAA transfer rules in situations involving post sixth semester transfers. Intra-district transfers occurring after the sixth consecutive semester following entry into grade 9 result in the student being ineligible for competition at any level for one calendar year (365 days beginning with first day of attendance at the new school), but may practice.
- In the event of divorce or legal separation, whether pending or final, residence at the beginning of the school year shall determine eligibility for students entering 9th and/or 10th grade. In situations involving transfer after the sixth consecutive semester following entry into grade 9 the WIAA transfer rule prevails.
- For the purpose of this rule, attendance at one day of school and /or attendance at one athletic practice shall determine 'beginning of school year.' Note: The WIAA's residence and transfer rules continue to retain a waiver provision, which may be provided at the request of a member school in situations where extenuating circumstances can be documented.

## **Section 5 – Waivers**

- A. The residence and transfer requirement may be waived according to the following provisions:
  1. After a student has not participated and/or has had their eligibility administratively restricted for one calendar year because parents do not live within that school's attendance boundaries, he/she becomes automatically eligible under this Section regardless of parent's. Depending upon the nature of extenuating circumstances, eligibility may be limited to non-varsity competition except in situations involving transfer after a student's fourth consecutive semester following entry into grade 9.
  3. In cases associated with Section 1, A, (2) and (4), Section 2, A, (1) and Section 3, A, (1) of this Article, first-time 9th grade students will be permitted one transfer upon appropriate petition to the Board of Control if the student has attended no more than three days of practice and/or has attended no more than three days of school.

### **III. Eligibility waivers include:**

- A. Age Waivers - Use form available on website, include video tape interview of Student (Ref. Rules of Eligibility, Article II, Section 1A-1) Basis of consideration: Extenuating circumstances
- B. Consecutive Semesters - No standard form (Ref. Rules of Eligibility, Article V, Section 1A-3d)
  - Complete grade 9-12 transcript needed; 9-12 daily attendance record/summary
  - Extenuating circumstances
- C. Residence and Transfer - No standard form

### **Basis of consideration:**

- Documented extenuating circumstances (unforeseeable/unknowable events: significant, forced/involuntary change that mitigates the rule)
- Required documentation:

- EVTS form - exchanged between schools and WIAA - may serve as documentation from “sending” school.
- “Sending” family
- “Receiving” family
- Receiving/requesting school
- Supplemental documentation that can be helpful: medical, law enforcement/courts, foster care, HHS, military, e.g.

For more information on Residence and Transfer visit < [www.wiaawi.org](http://www.wiaawi.org) >. Under Schools click on Eligibility Rules & Forms.

For more information on WIAA Constitution, Bylaws and Rules of Eligibility refer to the WIAA Senior High Handbook online, under Schools – Forms & Publications.

### **Physical Examination and Parent’s Permission**

A student-athlete whether an adult or not, must have written permission of parents to participate in school athletics and he/she must have a physical examination (signed by a licensed physician or advanced practice nurse prescriber) every other school year.

**A physical examination taken April 1 and thereafter is valid for the following two school years. Physical examination taken before April 1 is valid only for remainder of that school year and the following school year.**

### **Training and Conduct**

A student-athlete must follow his/her school’s code of conduct (training rules) on a year-round basis.

- A. A student-athlete who violates his/her school’s code of conduct during the season of a sport (start of practice to final game) must be suspended from competition for a period of time specified in the code (minimum of one meet) if the violation involves (a) possession and/or use of alcohol, (b) possession and/or use of tobacco, including chewing tobacco and (c) use, possession, buying or selling of controlled substances, street drugs and performance enhancing substances (PES).
- B. The member school will determine minimum penalties for violation of any other provisions of its code of conduct, including out of season offenses and for any other unacceptable conduct contrary to the ideals, principals and standards of the school and this Association including but not limited to criminal behavior.
- C. A student-athlete who violates his/her school’s code of conduct at times other than during the actual season of a sport must be disciplined by the school, the nature of such discipline to be determined by the school as indicated in its code of conduct.
- D. A student-athlete who violates any part of the school or WIAA’s code of conduct resulting in suspension of WIAA-sponsored tournament competition must be immediately declared ineligible for the remainder of tournament series in that sport.
- E. A student-athlete, disqualified from a contest for flagrant or unsportsmanlike conduct, is also suspended from the next competitive event.
- F. A school must provide an opportunity for the student to be heard prior to a penalty being enforced. If a student appeals a suspension, according to the school’s appeal procedure, the student is ineligible during the appeal process.

### **Amateur Status**

A student-athlete must be an amateur in all recognized sports of this association in order to compete in any WIAA sport.

- A. A student-athlete may not accept, receive or direct to another, reimbursement in any form of cash or merchandise such as shirts, jackets, sweaters, sweatshirts, jerseys, warm-ups, equipment, balls, duffel bags, backpacks, watches, rings, billfolds, coupons, gift certificates, regardless of their value for athletic accomplishments, such as being on a winning team, being selected for the school varsity team, or being a place winner in an individual tournament, e.g.
- B. A student-athlete may receive awards for school achievement which are symbolic (non-utilitarian) in nature – badges, certificates, trophies, medals, banners, ribbons, pictures, plaques, event T-shirts, event hats, game balls, unattached emblems, letters, season highlight DVD or video, e.g.
  - a. A student-athlete may not receive compensation or benefit, directly or indirectly, for the use of name, picture, and/or personal appearance, as an athlete. This includes receiving free and/or reduced rates on equipment, apparel, camps/clinics/instruction and competitive opportunities that are not identical for all other participants.
  - b. A student-athlete may not be identified as an athlete, provide endorsement as an athlete or appear as an athlete in the promotion of a commercial/advertisement and/or profit-making event, item, plan, or service.
  - c. A student-athlete may not participate in school athletics or in sports activities outside the school under a name other than his/her own name.

### **Sports Activities Outside of School**

A student-athlete in a given sport may not compete in that same sport outside of school either as a team member or an individual or independent entry during the same time he/she is participating with the school team.

- A. WIAA rules do not prevent athletes from practicing with non-school teams or from receiving private skills instruction during the school season. However, they may not participate in any non-school games, including scrimmages against other teams.
  - 1. This restriction applies to normal non-school games as well as “gimmicks,” such as reduced numbers competition (3-on-3 basketball, 6 player soccer, e.g.),
  - 2. A student who was a member of a school team during the previous year may not delay reporting for the school team beyond the school’s official opening day of practice in order to continue non-school training and/or competition. B.
- B. During the school year before and/or after the school season of a sport, a student-athlete may participate in sport activities outside of school with these restrictions:
  - 1. A student-athlete must not participate in non-school programs, activities, camps, clinics and/or competition that is limited to individuals who are likely to be candidates for the school team in that sport in the following season.
  - 2. Non-school activities in which students are engaged may not resemble in any way a school team practicing or competing out-of-season.
- C. In the summer non-school roster restrictions are not in effect and members of a school’s team may voluntarily assemble with their teammates (without school and/or school coach involvement) at their own discretion.

- D. A student-athlete or his/her parents must pay the fee for specialized training or instruction such as camps, clinics, and similar programs.
- E. A student-athlete may not be instructed except during the school season of a sport and approved summer contact days by the person who will be his/her coach in that sport in the following school season. All sports except for football are exempt from this rule, BUT only
  - (a) during the summer months and (b) if the program involved is not limited to individuals who are likely to be candidates for the school team in that sport in the following season.
- F. A student-athlete must not participate in an all-star game or similar contest except for summertime activities (a) within the same league or program (e.g., softball game between divisions of same league) or (b) in which a team is selected to represent a league in post-season play (e.g., Babe Ruth league team). Some post-season all-star opportunities may be permitted for 12th graders who have completed high school eligibility in a particular sport. Check with your Athletic Director to be certain.

### **Concussion Information - When in Doubt, Sit Them Out!**

Before a student may participate in practice or competition: At the beginning of a season for a youth athletic activity, the person operating the youth athletic activity shall distribute a concussion and head injury information sheet to each person who will be coaching that youth athletic activity and to each person who wishes to participate in that youth athletic activity. No person may participate in a youth athletic activity unless the person returns the information sheet signed by the person and, if he or she is under the age of 19, by his or her parent or guardian.

1. An athletic coach, or official involved in a youth athletic activity, or health care provider shall remove a person from the youth athletic activity if the coach, official, or health care provider determines that the person exhibits signs, symptoms, or behavior consistent with a concussion or head injury or the coach, official, or health care provider suspects the person has sustained a concussion or head injury.
2. A person who has been removed from a youth athletic activity may not participate in a youth athletic activity until he or she is evaluated by a health care provider and receives a written clearance to participate in the activity from the health care provider.

<b>These are some SIGNS concussion (what others can see in an injured athlete):</b>	<b>These are some of the more common SYMPTOMS of concussion (what an injured athlete feels):</b>
Dazed or stunned appearance Change in the level of consciousness or awareness Confused about assignment Forgets plays Unsure of score, game, opponent Clumsy Answers more slowly than usual Shows behavior changes Loss of consciousness Asks repetitive questions or memory concerns	Headache Nausea Dizzy or unsteady Sensitive to light or noise Feeling mentally foggy Problems with concentration and memory Confused Slow

Injured athletes can exhibit many or just a few of the signs and/or symptoms of concussion. However, if a player exhibits any signs or symptoms of concussion, the responsibility is simple: remove them from participation. “When in doubt sit them out.”

It is important to notify a parent or guardian when an athlete is thought to have a concussion. Any athlete with a concussion must be seen by an appropriate health care provider before returning to practice (including weight lifting) or competition.

### **RETURN TO PLAY**

Current recommendations are for a stepwise return to play program. In order to resume activity, the athlete must be symptom free and off any pain control or headache medications. The athlete should be carrying a full academic load without any significant accommodations. Finally, the athlete must have clearance from an appropriate health care provider.

The program described below is a guideline for returning concussed athletes when they are symptom free. Athletes with multiple concussions and athletes with prolonged symptoms often require a very different return to activity program and should be managed by a physician that has experience in treating concussion.

The following program allows for one step per 24 hours. The program allows for a gradual increase in heart rate/physical exertion, coordination, and then allows contact. If symptoms return, the athlete should stop activity and notify their healthcare provider before

progressing to the next level.

STEP ONE: About 15 minutes of light exercise: stationary biking or jogging

STEP TWO: More strenuous running and sprinting in the gym or field without equipment

STEP THREE: Begin non-contact drills in full uniform. May also resume weight lifting

STEP FOUR: Full practice with contact

STEP FIVE: Full game clearance

## **118.293 Concussion and head injury.**

(1) In this section:

(a) "Credential" means a license or certificate of certification issued by this state.

(b) "Health care provider" means a person to whom all of the following apply:

1. He or she holds a credential that authorizes the person to provide health care.
2. He or she is trained and has experience in evaluating and managing pediatric concussions and head injuries.
3. He or she is practicing within the scope of his or her credential.

(c) "Youth athletic activity" means an organized athletic activity in which the participants, a majority of whom are under 19 years of age, are engaged in an athletic game or competition against another team, club, or entity, or in practice or preparation for an organized athletic game or competition against another team, club, or entity. "Youth athletic activity" does not include a college or university activity or an activity that is incidental to a nonathletic program.

(2) In consultation with the Wisconsin Interscholastic Athletic Association, the department shall develop guidelines and other information for the purpose of educating athletic coaches and pupil athletes and their parents or guardians about the nature and risk of concussion and head injury in youth athletic activities.

(3) At the beginning of a season for a youth athletic activity, the person operating the youth athletic activity shall distribute a concussion and head injury information sheet to each person who will be coaching that youth athletic activity and to each person who wishes to participate in that youth athletic activity. No person may participate in a youth athletic activity unless the person returns the information sheet signed by the person and, if he or she is under the age of 19, by his or her parent or guardian.

(4) (a) An athletic coach, or official involved in a youth athletic activity, or health care provider shall remove a person from the youth athletic activity if the coach, official, or health care provider determines that the person exhibits signs, symptoms, or behavior consistent with a concussion or head injury or the coach, official, or health care provider suspects the person has sustained a concussion or head injury.

(b) A person who has been removed from a youth athletic activity under par. (a) may not participate in a youth athletic activity until he or she is evaluated by a health care provider and receives a written clearance to participate in the activity from the health care provider.

(5) (a) Any athletic coach, official involved in an athletic activity, or volunteer who fails to remove a person from a youth athletic activity under sub. (4) (a) is immune from civil liability for any injury resulting from that omission unless it constitutes gross negligence or willful or wanton misconduct.

(b) Any volunteer who authorizes a person to participate in a youth athletic activity under sub. (4) (b) is immune from civil liability for any injury resulting from that act unless the act constitutes gross negligence or willful or wanton misconduct.

(6) This section does not create any liability for, or a cause of action against, any person.

## **Chilton School District Concussion Form**

### **Statement Acknowledging Receipt of Education and Responsibility to report signs or symptoms of concussion to be included as part of the "Participant and Parental Disclosure and Consent Document".**

**As a Parent and as an Athlete it is important to recognize the signs, symptoms, and behaviors of concussions.** By signing this form, you are stating that you understand the importance of recognizing and responding to the signs, symptoms, and behaviors of a concussion or head injury and certify that you have read, understand, and agree to abide by all of the information contained in this sheet. You further certify that if you have not understood any information contained in this document, you have sought and received an explanation of the information prior to signing this statement.

### Parent Agreement:

I \_\_\_\_\_ have **read** the Parent Concussion and Head Injury Information and **understand** what a concussion is and how it may be caused. I also understand the common signs, symptoms, and behaviors. I agree that my child must be removed from practice/play if a concussion is suspected.

I understand that it is my responsibility to seek medical treatment if a suspected concussion is reported to me.

I understand that my child cannot return to practice/play until providing written clearance from an appropriate health care provider to his/her coach.

I understand the possible consequences of my child returning to practice/play too soon.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

### Athlete Agreement:

I \_\_\_\_\_ have **read** the Athlete Concussion and Head Injury Information and **understand** what a concussion is and how it may be caused.

I understand the importance of reporting a suspected concussion to my coaches and my parents/guardian.

I understand that I must be removed from practice/play if a concussion is suspected. I understand that I must provide written clearance from an appropriate health care provider to my coach before returning to practice/play.

I understand the possible consequence of returning to practice/play too soon and that my brain needs time to heal.

Athlete Signature \_\_\_\_\_ Date \_\_\_\_\_

### Possible Information Sheets:

Coaches: <http://www.wiaawi.org/health/CoachGuide.pdf>

Parents: <http://www.wiaawi.org/health/ParentFactSheet.pdf>

Parents: <http://www.wiaawi.org/health/NFHSParentGuide.pdf>

Athletes: <http://www.wiaawi.org/health/AthleteFactSheet.pdf>

Order CDC materials: <http://wwwn.cdc.gov/pubs/ncipc.aspx#tbi4>

## Sudden Cardiac Arrest Information

**Sudden Cardiac Arrest Information** Sudden cardiac arrest (SCA), while rare, is the leading cause of death in young athletes while training or participating in sport competition. Even athletes who appear healthy and have a normal preparticipation screening may have underlying heart abnormalities that can be life-threatening. A family history of SCA at younger than age 50 or cardiomyopathy (heart muscle problem) places an athlete at greater risk. **Athletes should inform the healthcare provider performing their physical examination about their family's heart history.**

**What is Sudden Cardiac Arrest?** Cardiac arrest is a condition in which the heart suddenly and unexpectedly stops beating. If this happens, blood stops flowing to the brain, lungs, and other vital organs.

**Cardiac arrest usually causes death if it is not treated with cardiopulmonary resuscitation (CPR) and an automated external defibrillator (AED) within minutes.**

Cardiac arrest is not the same as a heart attack. A heart attack occurs if blood flow to part of the heart muscle is blocked. During a heart attack, the heart usually does not suddenly stop beating. In cardiac arrest the heart stops beating.

**What warning signs during exercise should athletes/coaches/parents watch out for?**

- o Fainting/blackouts (especially during exercise)
- o Unusual fatigue/weakness
- o Shortness of breath
- o Palpitations (heart is beating unusually fast or skipping beats)
- o Dizziness
- o Chest pain/tightness with exertion
- o Nausea/vomiting

**Stop activity/exercise immediately if you have any of the warning signs of Sudden Cardiac Arrest.**

**Speak up and tell** a coach and parent/guardian if you notice problems when exercising.

If an athlete has any warning signs of SCA while exercising, they should **seek medical attention and evaluation from a healthcare provider before returning to a game or practice.**

The risk associated with continuing to participate in a youth activity after experiencing warning signs is that the athlete may experience SCA, which usually causes death if not treated with CPR and an AED within minutes.

**What are ways to screen for Sudden Cardiac Arrest (SCA)?**

WIAA Pre-Participation Physical Evaluation – the Medical History form includes important heart related questions and is required every other year. Additional screening using an electrocardiogram and/or an echocardiogram may be done if there are concerns in the history or physical examination but is not required (by WIAA). Parents/guardians/athletes should discuss the need for specific cardiac testing with the medical provider performing the review of family history and physical evaluation or after experiencing warning signs of sudden cardiac arrest while exercising. The cost of the pre-participation physical and any follow up examinations or recommended testing including an electrocardiogram is the responsibility of the athlete and their parents/guardians. **Not all cases or causes of SCA in young athletes are detected in the history, examination, or with testing.**

**What is an electrocardiogram, its risks, and benefits?** An electrocardiogram (ECG) is one of the simplest and fastest tests used to evaluate the heart. Electrodes (small, plastic patches that stick to the skin) are placed at specific spots on the chest, arms, and legs. The electrodes are connected to an ECG machine by wires. The electrical activity of the heart is then measured, interpreted, and printed out. No electricity is sent into the body. Risks associated with having an ECG are minimal and rare. The benefits include that it is an easy procedure to do, can be performed in many health care offices and it may detect heart conditions in children with no symptoms. ECGs are good at detecting certain heart conditions that may increase risk for SCA but may not detect all such conditions. If not performed correctly the information is not valid and may lead to more (unnecessary) testing and further examinations. ECGs should be interpreted by experts in reading ECGs in children (i.e., pediatric cardiologists). For more information, [view the Johns Hopkins Medicine - Electrocardiogram website.](#)

**How may a student athlete and parent/guardian request the administration of an electrocardiogram and a comprehensive physical examination?** Athletes participating in WIAA sports are required to have a physical examination and review of family history every other year. Other youth sports have similar requirements. Although the cost of these medical examinations is the responsibility of the athlete's family, many school districts can assist students to find low cost or no cost ways to obtain these examinations. Athletes should contact their school athletic director if they need assistance in getting an examination. If an athlete has risk factors, family history of heart disease, or has had warning signs associated with sudden cardiac arrest while exercising, they should tell the medical provider performing the history and physical examination and discuss the possible need for an electrocardiogram.

## **Athletics**

The athletic program is an integral part of our high school curriculum. As such, it provides certain opportunities and emphasizes definite aims difficult to duplicate in other high school activities or in later life. All students are urged to participate according to their interest and abilities.

Chilton High School is a member of the Wisconsin Interscholastic Athletic Association (WIAA) and is governed by its regulations. The WIAA is very strict in forbidding high school athletes from accepting athletic awards other than those provided by the high school, or for playing for teams other than high school teams. Violations of these provisions could make the individual ineligible for all further high school competition. Consult the athletic director, high school coaches, or the high school principal, if in doubt.



Chilton High School is a member of the Eastern Wisconsin Conference (EWC) along with Brillion, Kiel, Manitowoc Roncalli, New Holstein, Sheboygan Falls, Two Rivers, and Valders High Schools. Our school sponsors the following varsity level sports:

**Boys**

Football  
Cross Country  
Basketball  
Wrestling  
Swimming  
Track & Field  
Baseball

**Girls**

Volleyball  
Cross Country  
Swimming  
Basketball  
Track & Field  
Softball

**Athletic Awards:** Athletic awards are made on the basis of participation, loyalty, cooperation, improvement and excellence. Athletic letters are awarded on the recommendation of the coach of each sport and are issued at the end of each sport season. Various other awards/scholarships are available through local and state efforts to include:

1. All Conference Recognition
2. Most Valuable Player Awards
3. WIAA Scholar Athlete Award
4. CHS Outstanding Senior Athletes Awards
5. Carl Hofmeister Athletic Citizenship Award
6. and more!

**Class Organization**

Each class elects its officers and student council representatives. Class dues are assessed each year and may vary from class to class depending on the class's yearly activities. Failure to pay makes the student ineligible to participate in class meetings or to attend any event sponsored by any class during the year.

Class advisors are assigned by the principal. Each student should participate in class activities and try to make his or her class the best ever at Chilton. Each class should cooperate to make our school the best in the conference. The efforts of each class member are needed.

**School Organizations**

**Art Club**

The Art Club is open to all high school students. The aim of the club is to promote art in the school and community. The club will sponsor at least two art shows during the school year.

**Prowler**

The Prowler is a publication by a student staff consisting of an editor, assistant editor, news editor, sports editor, feature editor, artwork editor, production manager and a circulation manager.

The top positions for the following year are named to the staff by the outgoing staff with the aid of the faculty advisor. These positions go to students on the basis of interest and ability in writing and a willingness to put in the necessary time.

**Menagerie**

The *Menagerie* is an all-conference publication to showcase some of the best and most creative writing and art work by students attending the EWC conference schools. *Menagerie* was chosen as the title of this yearly

publication because many of the schools had animal mascots. Traditionally, each school gets six pages to fill with student work, which can include: poems, short fiction, creative nonfiction - essay, memoir, journal, and/or artwork that accompanies student writing.

### **National Honor Society**

The National Honor Society (NHS) is the nation's premier organization established to recognize outstanding high school students. More than just an honor roll, NHS serves to honor those students who have demonstrated excellence in the areas of Scholarship Leadership, Service, and Character. These characteristics have been associated with membership in the organization since its beginning in 1921.

Today, it is estimated that over one million students participate in activities of the NHS and its middle level counterpart, the National Junior Honor Society (NJHS). NHS chapters are found in all 50 states, the District of Columbia, Puerto Rico and many U.S. Territories and Canada. Chapter membership not only recognizes students for their accomplishments, but challenges them to develop further through active involvement in school activities and providing community service.

The NHS chapter establishes rules for membership that are based upon a student's outstanding performance in the areas of scholarship, service, leadership, and character. These four criteria for selection form the foundation upon which the organization and its activities are built.

### **Dance Team**

The dance travels to competitions on both the local and state level. In addition to their "competition season," they bring excitement to our pep assemblies and athletic events through their many halftime performances.

### **Student Council**

Acting as an intermediary with the school administration, the council selects assembly programs, establishes a code of student conduct and sponsors the annual homecoming festivities and involves itself in school situations which are of concern to students. The student council provides the opportunity for student leadership and responsibility. It also develops a better student-faculty relationship.

### **Yearbook**

The main purpose of the yearbook staff is to compile a record of the past year's events through pictures and copy. The Tiger is an annual publication designed to give students such a record. The staff consists of an editor-in-chief, business manager and anyone who desires to work on the yearbook. The editor is chosen by the advisor on recommendation of the past editor. All interested students are eligible for the staff.

### **FBLA**

Future Business Leaders of America (FBLA) is an association of students preparing for careers in business and business-related fields. The purpose of FBLA is to provide, as an integral part of the instructional program, additional integrated learning opportunities for students to develop career supportive competencies and to promote civic and personal responsibilities.

The goals of the FBLA organization are to develop competent, aggressive business leadership; strengthen the confidence of students in themselves and their work; create more interest in and understanding of the American Business Enterprise; encourage members in the development of individual projects that contribute to the improvement of home, business and community; develop character, prepare for useful citizenship and foster patriotism; encourage and practice efficient money management; encourage scholarship and promote school loyalty; assist students in the establishment of occupational goals; and facilitate the transition from school to work.

FBLA members participate in local chapter activities throughout the year as well as participating in competitive events at the regional, state and national level.

### **Student Teacher Aides and Tutors**

These students assist our teachers in various ways in and outside of the regular classroom. One of their most important jobs is to assist as tutors with students who have learning difficulties. All that you need is a real desire to help and assist others in improving their education. If interested, contact your guidance counselor. It is possible to obtain credits for students involved in these positions. Appointment of aides is dependent upon students' status in and out of the classroom.

### **Forensics**

Any high school student possessing interest and initiative to improve his/her ability in speaking before the public may participate in forensics. Forensics activities include four-minute speech, original oratory, serious and humorous declamation, interpretive reading of prose and poetry, play acting extemporaneous speaking and public address. In any of these divisions, the student gains poise and develops his/her abilities by participating in contests.

### **Spanish Club**

Any student taking Spanish is eligible for membership. Activities include field trips, preparing typical Spanish type foods and social events.

### **FFA**

The FFA is one of the greatest organizations in America for students interested in agriculture. To belong, one must be enrolled in vocational agriculture in high school or college. The prime function of FFA is to train young men and women in leadership, character and citizenship and to foster patriotism. The club trains boys and girls in how to properly conduct a meeting and the use of parliamentary procedure. Many awards, degrees and recognition await students who put forth the effort and strive for achievement.

In this process, there is great opportunity for students to participate in the many state and national judging teams and field trips.

The activities finally culminate in a trip for qualified seniors. It is an organization that incorporates knowledge with recreation and fosters a high idealism.

### **Library Club**

Student librarians become members of the library club as part of their library work. This club is open to students who desire to learn the skills in the performance of library duties and to assist the librarian. The Library Club has an annual spring dinner or picnic. Awards are given for service to the school.

## **Finances of Organizations**

Classes and bona fide clubs may stage money raising activities as they fit into the school program of activities. The scheduling of all such activities is dependent upon the approval of the principal. No money in this way may be distributed among individual students.

Profits of school events or performances of any type belong to the school and the final direction of their disposition rests with the school authorities. No students are directly or indirectly to receive compensation for services rendered at school activities.

All monies collected by or for student organizations via admissions, sales, canvass, or other means are to be counted and turned into the school bookkeeper and issued a receipt. Monthly reports as to the financial status of these organizations will be given by the district office.

Purchases for school organizations can be made only after a local purchase order has been obtained from the advisor. Bills covering expenditures, properly identified, are to be turned into the office.

# CHILTON PUBLIC SCHOOLS



## 2023-2024 School Year Calendar

AUGUST 2023						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July 17 – Aug 14: 2 Floating In-Service Days  
 Aug 9: New Staff In-Service – ½ day  
 Aug 10: New Staff In-Service  
 Aug 15 – 17: All Staff In-Service  
 Aug 17: Freshman Orientation  
 Aug 17: ES & MS Open House  
 Aug 21: First Day of School

SEPTEMBER 2023						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sep 4: No School – Holiday  
 Sep 6: No Early Release  
 Sep 11: HS Parent Teacher Conf.

OCTOBER 2023						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Oct 4: No Early Release  
 Oct 10: Early Release  
 Oct 10: ES & MS PT Conf.  
 Oct 11: No Early Release  
 Oct 16: No School – In-Service  
 Oct 25: End of 1<sup>st</sup> Quarter (46 days)

NOVEMBER 2023						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Nov 1: No Early Release  
 Nov 22: No School – Teacher Comp Day  
 Nov 23: No School – Holiday  
 Nov 24: No School

DECEMBER 2023						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Dec 4: HS Parent Teacher Conf.  
 Dec 6: No Early Release  
 Dec 25 – 29: Winter Break

JANUARY 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 1: No School – Holiday  
 Jan 3: No Early Release  
 Jan 4: End of 2<sup>nd</sup> Quarter (42 days)  
 Jan 5: No School – In-Service

FEBRUARY 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Feb 7: No Early Release  
 Feb 15: No School – In-Service  
 Feb 16: No School  
 Feb 19: HS Parent Teacher Conf.  
 Feb 28: No Early Release  
 Feb 29: Early Release  
 Feb 29: ES & MS PT Conf.

MARCH 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Mar 6: No Early Release  
 Mar 13: End of 3<sup>rd</sup> Quarter (46 days)  
 Mar 28: No School  
 Mar 29: No School

APRIL 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April 1: No School  
 April 3: No Early Release  
 April 22: HS Parent Teacher Conf.

MAY 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 1: No Early Release  
 May 15: No Early Release  
 May 16: Last Day of School  
 11:30 Release  
 May 17: Staff Work Day  
 May 19: Graduation

DAILY SCHEDULE	
ELEMENTARY:	7:55 am - 3:10 pm
MIDDLE:	7:50 am - 3:10 pm
HIGH:	7:50 am - 3:15 pm

<span style="background-color: red; color: white;">10</span>	No School	<span style="background-color: yellow; color: black;">10</span>	First/Last Day
<span style="background-color: lightblue; color: black;">10</span>	Early Release @ 1:00 PM	<span style="background-color: green; color: white;">10</span>	In-Service/No Students
<span style="background-color: lightpurple; color: black;">10</span>	No Early Release	<span style="background-color: lightblue; color: black;">10</span>	ES/MS Parent Teacher Conference
<span style="background-color: magenta; color: white;">10</span>	End of Quarter/Term	<span style="background-color: orange; color: black;">10</span>	HS Parent Teacher Conferences